

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #883

DATE: October 15, 2013

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Allen Rosen, President
Mary Pallant, Vice President
Sepideh Yeoh, Clerk
Barbara Laifman, Member
Jennifer von Schneidau, Member
Brooke Pestano, Student Board Representative

EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Enoch Kwok, Director, Educational Technology
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, November 19, 2013

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #883

October 15, 2013

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Campus Supervisors, Instructional Assistant I PE, Instructional Assistant I, Campus Supervisor Sub, Food Service Worker Sub. Guest Teachers

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Awards from Supervisor Parks to members of Friends of Oak Park Schools
2. Remarks from Board Members
3. Remarks from Student Board Member
4. Remarks from Superintendent
5. Report from School Site Councils
6. Report from Facilities Planning Committee
7. Report from Technology

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. **Update on School Safety**
2. **Presentation on 2012-2013 Assessments**

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting September 17, 2013](#)
- b. [Public Employee/Employment Changes 01CL22226-01CL22275 & 01CE06385-01CE0638439](#)
- c. [Approve Purchase Orders –September 1 – September 30, 2013](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trips for Oak Park High School Choir – April 10-14, 2014](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Service Agreement with the Regents of the University of California on Behalf of the UCLA Lab](#)
Board Policy 3312 requires Board approval for contracts for services
- f. [Approve Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)
*Board approval required for disposal of District materials and books
Board Policy 6153 requires Board approval for student overnight trips*
- g. [Approve Annual Teacher Assignment Report](#)
Education Code 44257.8 requires Board approval for Annual Teacher Assignment Report

ACTION

2. BUSINESS SERVICES

- a. [Approve Board Response to the Oak Park Citizens' Oversight Committee Annual Report](#)
Board will review changes made at previous Board meeting and approve the District's Response to the OPCOC Annual Report
- b. [Approve Change Order #2, Project 13-01R, Building 200 Modernization at Brookside Elementary School](#)
Board approval required for change orders
- c. [Approve Change Order #2, Project 13-03R, Building C Modernization at Oak Park High School](#)
Board approval required for change orders
- d. [Approve Change Order #1, Project 13-05R, ADA Improvements at Oak Park High School](#)
Board approval required for change orders
- e. [Approve Acceptance of Donations](#)
Board Policy 3290 requires Board approval for donations to the District

3. PUPIL SERVICES

- a. [Approve Contract for Non-Public Agency for Special Education Student #04-13/14 - \\$67,275](#)
Board Policy 3312 requires Board approval for contracts for services

4. BOARD

a. Approve Amendments to 2013-2014 Moral Imperatives, Goals and Action Plans

Board will review changes made at previous Board meeting and approve 2013-14 Moral Imperatives, Goals and Action Plans.

5. BOARD POLICIES

a. Approve Amendment to Board Policy 5145.3 – Nondiscrimination/Harassment – First Reading

This mandated policy is being updated to ensure compliance with CDE decision that uniform complaint procedures must be used to receive and investigate student complaints involving discrimination, harassment, intimidation, and bullying based on the characteristics covered within Education Code 234.1.

b. Approve Amendment to Board Policy 6011 – Academic Standards – First Reading

Policy updated to reflect the State Board of Education's adoption of the Common Core Standards, a set of national voluntary standards in English language arts and mathematics.

c. Approve Amendment to Board Policy 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education – First Reading

This mandated policy is being updated to reflect new law (SB 121, 2012) which prohibits the referral of a student with a disability to, or placement in, a nonpublic, nonsectarian school without the student's individualized education program team's agreement.

d. Approve Amendment to Board Policy 6164.6 – Identification and Education Under Section 504 – First Reading

Policy updated to reflect new guidance from the U.S. Department of Education's Office for Civil Rights (OCR) clarifying districts' responsibility to provide opportunities for students with disabilities to participate in extracurricular athletic and other nonacademic programs or activities that constitute the overall educational program.

e. Approve Amendment to Board Bylaw 9130 – Board Committees – First Reading

Bylaw updated to clarify applicability of Brown Act to Board-created committees, describe the circumstances under which committees may meet in closed session, and reflect an Attorney General opinion that a committee created through a collective bargaining agreement is not a committee created by the board and thus is not necessarily subject to open meeting requirements.

f. Approve Amendment to Board Bylaw 9220 – Governing Board Elections – First Reading

Bylaw updated to reflect new law (AB 2410, 2012) which provides that a person is ineligible to hold public office if he/she has been convicted of a felony involving bribery, offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any of these crimes.

VII. INFORMATION ITEMS

- 1. Monthly Cash Flow Report**
- 2. Monthly Enrollment and Attendance Report**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report**
- 2. Oak Hills Elementary School Report**
- 3. Red Oak Elementary School Report**
- 4. Medea Creek Middle School Report**

5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)

MINUTES OF REGULAR BOARD MEETING 9-17-13 #882
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Allen Rosen, called the regular meeting to order at 4:10 p.m. at Oak Park High School Library, Film & Lecture Room, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Ms. Mary Pallant, Vice President, Ms. Sepideh Yeoh, Clerk, Ms. Jennifer von Schneidau, Member, and Ms. Barbara Laifman, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 4:11 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Allen Rosen, called the Board Retreat to order at 5:10 p.m. at Oak Park High School Library, Film & Lecture Room, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Ms. Mary Pallant, Vice President, Ms. Sepideh Yeoh, Clerk, Ms. Jennifer von Schneidau, Member, and Ms. Barbara Laifman, Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, and Ms. Linda Sheridan, Executive Assistant.

BOARD RETREAT

The Board began to review and revise the 2013-14 Moral Imperatives, Goals and Action Plans.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Allen Rosen, called the regular board meeting to order at 6:10 p.m. at Oak Park High School Library, Film & Lecture Room, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Allen Rosen, President, Ms. Mary Pallant, Vice President, Ms. Sepideh Yeoh, Clerk, Ms. Jennifer von Schneidau, Member, Ms. Barbara Laifman, Member, and Brooke Pestano, Student Board Rep.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Mr. Enoch Kwok, Director, Educational Technology and Information Systems, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Senator Fran Pavley led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

The Board took no action in Closed Session held this evening.

ADOPTION OF AGENDA

On motion of Mary Pallant, seconded by Jennifer von Schneidau, the Board of Education adopted the agenda except to move item C.2.a after C.2.h. Motion carried 5-0.

PUBLIC SPEAKERS

None

PRESENTATION

Senator Fran Pavley presented the Oak Park Unified School District with a Sustainability Award.

REPORT FROM BOARD MEMBERS

Board Member Sepideh Yeoh welcomed Student Board Member Brooke. She toured the campuses on the first day of school and attended ROES and MCMS Back to School Nights. Ms. Yeoh thanked the Facility team for their hard work and for getting everything done over the summer for the start at school. Board Member Mary Pallant welcomed Brooke and hopes she has a good experience working with the Board. She toured the schools on opening day and was very impressed and appreciated what everyone is doing. Board Member Barbara Laifman reported she attended the new teacher orientation and BES, OVHS and MCMS Back to School Nights. Board Member Jennifer von Schneidau stated facilities look great, even the students have noticed. She attended the MCMS Back to School Night, the Facilities Planning Committee and the Technology Committee. Ms. Von Schneidau reported the Wellness Committee is looking for members. Board Member Allen Rosen reported he helped teachers move into remodeled classrooms at BES and attended Friends meeting.

REPORT FROM STUDENT BOARD REP

Brook Pestano reported the ASB held their first rally which went very well. They are now working very hard on Homecoming activities.

REPORT FROM SUPERINTENDENT

Dr. Knight reported a great beginning to the school year. There are a number of new projects to get off the grounds. He visited the Oak Park Neighborhood School who started September 1 and invited the Board to visit when they can.

Report from Facility Planning Committee

Martin Klauss reported on the continuing work of the Facility Planning Committee.

Report from Technology

Enoch Kwok reported on the continuing work of the Technology Department and the meeting of the Technology Committee who will meet in October and then meet every other month thereafter.

DISCUSSION ITEMS

Update on School Safety – Dr. Knight reported the additional campus supervisors have been hired. The ID badge machines have been distributed to the schools for staff and we continue to look into getting a machine for parent id badges. We are still working on getting the address/name of the building installed. As heard earlier, we continue to look for security cameras and security lighting.

C.1. CONSENT AGENDA

On motion of Mary Pallant, seconded by Jennifer von Schneidau, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Minutes of Regular Board Meeting August 20, 2013
- b. Public Employee/Employment Changes 01CL22198-01CL22225 & 01CE06325-01CE06383
- c. Approve Purchase Orders –August 1 – August 31, 2013
- d. Approve Overnight Trips for Oak Park High School Fall Athletic Teams who Qualify for CIF Playoffs
- e. Approve Overnight Trip for Oak Park High School Cross Country Team – October 11-13, 2013
- f. Approve Overnight Trip for Oak Park High School Advanced Peer Counselors – September 22-23, 2013
- g. Approve Overnight Trip for Oak Park High School Girls’ Soccer Team – December 13-15, 2013
- h. Approve Overnight Trip for Medea Creek Middle School 8th Grade Astrocamp – October 30-November 1, 2013
- i. Approve Overnight Trip for Medea Creek Middle School 7th Grade to Catalina – November 4-6 and November 6-9, 2013
- j. Approve Resolution #13-17 Establishing the Gann Appropriation Limit for Fiscal year 2013-2014
- k. Approve Notice of Completion, 13-07R, Parking Lot Repairs at Oak Hills Elementary School
- l. Approve Notice of Completion, 13-13R, Relocatable Classroom Roof Replacements at Oak Hills Elementary School and Medea Creek Middle School
- m. Approve Notice of Completion, 13-19R, Concrete Walkway Repairs at Oak Park High School
- n. Approve Notice of Completion, 13-20R, Gym Foyer Roof Replacement at Oak Park High School
- o. Approve Notice of Completion, 13-17R, Door Replacements at Medea Creek Middle School

ACTION

2. BUSINESS SERVICES

- a. **Approve Board Response to the Oak Park Citizens’ Oversight Committee Annual Report**

The Board gave input to Mr. Klauss on creating a response to Oak Park Citizens’ Oversight Committee Annual Report.

- b. **Approve Revision to the Technology and Equipment Plan for Measure C6 General Obligation Bond**

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the revision to the Technology and Equipment Plan for Measure C6 General Obligation Bond. Motion carried 5-0.

- c. **Approve Change Order #1, Project 13-01R, Building 200 Modernization at Brookside Elementary School**

On motion of Jennifer von Schneidau, seconded by Barbara Laifman, the Board of Education approved the Change Order #1, Project 13-01R, Building 200 Modernization at Brookside Elementary School. Motion carried 5-0.

- d. **Approve Change Order #2, Project 13-11R, Domestic Water Service Upgrade at Brookside Elementary School**

On motion of Sepideh Yeoh, seconded by Jennifer von Schneidau, the Board of Education approved Change Order #2, Project 13-11R, Domestic Water Service Upgrade at Brookside Elementary School. Motion carried 5-0.

e. Approve Notice of Completion, 13-11R, Domestic Water Service Upgrade at Brookside Elementary School

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the Notice of Completion, 13-11R, Domestic Water Service Upgrade at Brookside Elementary School. Motion carried 5-0.

f. Approve Consultant Agreement for Implementation of California Uniform Public Construction Cost Accounting Procedures

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the Consultant Agreement for Implementation of California Uniform Public Construction Cost Accounting Procedures. Motion carried 5-0.

g. Approve Unaudited Actual Reserves and Expenditures for Fiscal Year 2012-2013

On motion of Sepideh Yeoh, seconded by Mary Palant, the Board of Education approved the Unaudited Actual Reserves and Expenditures for Fiscal Year 2012-2013. Motion carried 5-0.

h. Update and Discussion of 2013-2014 General Fund Operating Budget

Martin Klauss gave an update to the Board on the current situation of Local Control Funding.

3. CURRICULUM

a. Public Hearing and Approve Resolution #13-18, Regarding Sufficiency of Textbooks and Instructional Materials for 2013-2014

Public Hearing opened at 7:39 p.m. No comments Public Hearing Closed at 7:40 p.m.

On motion of Jennifer von Schneidau, seconded by Mary Pallant, the Board of Education approved Resolution #13-18, Regarding Sufficiency of Textbooks and Instructional Materials for 2013-14

4. BOARD RETREAT

2013 – 2014 Moral Imperatives, Goals and Action Plans

The Board continued to review and revise the 2013-14 Moral Imperatives, Goals and Action Plans.

5. PUPIL SERVICES

a. Approve Contract for Non-Public School for Special Education Student #1-13/14 - \$32,582

On motion of Barbara Laifman, seconded by Jennifer von Schneidau, the Board of Education approved Contract for Non-Public School for Special Education Student #1-13/14 - \$ 32,582. Motion carried 5-0.

b. Approve Contract for Non-Public Agency for Special Education Student #2-13/14 - \$60,957.18

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved Contract for Non-Public Agency for Special Education Student #2-13/14 - \$60,957.18. Motion carried 5-0.

c. Approve Contract for Residential Program for Special Education Student #3-13/14 - \$109,943

On motion of Sepideh Yeoh, seconded by Jennifer von Schneidau, the Board of Education approved Contract for Residential Program for Special Education Student #3-13/14 - \$109,943. Motion carried 5-0.

VII. INFORMATION ITEMS

1. Monthly Cash Flow Report

IX. ADJOURNMENT:

There being no further business before this Board, the Regular meeting is declared adjourned at 9:40 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 15, 2013

SUBJECT: C.1.c. APPROVE PURCHASE ORDERS ISSUED SEPTEMBER 1-30, 2013
CONSENT

ISSUE: Shall the Board approve the purchase orders issued August 1-31, 2013?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued during the reporting period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

- ALTERNATIVES:**
1. Approve the attached Purchase Order Report as submitted.
 2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Scheidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Includes 09/01/2013 - 09/30/2013

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B14-00038	Ward's Natural Science	Open PO for consumable Science supplies	Medea Creek Middle School	010	2,300.00
B14-00146	Document Systems	Open purchase order for color copies	Brookside School	010	800.00
B14-00173	Sara Daniel	Sub-Contractor for Mommy & Me Class	Neighborhood Pre-School Program	010	4,500.00
B14-00197	Gregary Gam dba Gam Graphics	Open PO for Printing during 13/14	District-wide	010	10,000.00
B14-00198	Munsey, Roberta J.	returning interperter for ASL svcs	Human Resources	010	2,000.00
B14-00199	Nicole V Pancino	ASL Interperter Svcs fo Deanne Bray OPHS	Human Resources	010	800.00
B14-00200	Intermountain Lock & Security	2013-14 M&O Supplies and Equipment	Business Administration	010	3,000.00
B14-00201	At & T CALNET2	Phone/Operating Exp	Oak Park High School	010	3,000.00
B14-00202	Federal Express Corp.	Postage Measure R Construction Mgmt	Business Administration	213	1,500.00
B14-00203	Lister Rents, Inc.	2013-2014 for misc equipment rental	Business Administration	010	500.00
B14-00204	Candice Dons Dux	ASL Interperter	Human Resources	010	800.00
B14-00205	Medco Sports Medicine	Athletics/Ath Trnr Supplies, mat & supplies	Oak Park High School	010	1,675.00
B14-00206	SOS Survival Products	Athletic Trainer/Athletics/mat & supp	Oak Park High School	010	300.00
B14-00207	Los Angeles Times	DON: LA Times Subscription for Mass Media Class	Medea Creek Middle School	010	100.00
B14-00208	Uc Regents	UCLA Lab School CTI - see NOTES	Curriculum	010	36,295.00
B14-00209	Perma-Bound	DISC: Books for Library	Medea Creek Middle School	010	400.00
FS14-00056	Pierres Welding & Maint.	Fabricate New S.S. Shelf	Food Services	130	950.00
P13-00676	Waisman Construction, Inc.	Proj 13-03R Bldg C Modernization OPHS	Business Administration	213	344,489.86
				213	1,215,056.14
P14-00134	Pacificom	Proj 13-16R Conduit & Cable OPHS Snack Shack	Business Administration	213	4,280.00
P14-00147	ETS	13-14 STAR Testing Pre-ID	Curriculum	010	2,604.24
P14-00148	Delta Education, LLC c/o American Express	ROES FOSS Grade 4 add Science Materials 2013-14	Curriculum	010	1,141.97
P14-00149	Houghton Mifflin Harcourt c/o American Express	ROES Grade 1 ELA Common Core Medallion	Curriculum	010	408.91
P14-00150	Ventura County Graphic Service	Cum Folders and Health Folders	Oak Hills Elementary School	010	268.75
P14-00151	MailFinance	Postage machine lease	Business Administration	010	2,425.20
P14-00152	Textbook Warehouse c/o AMEX	OPHS Chemistry Textbooks 2013-2014	Curriculum	010	2,560.88
P14-00153	VCOE	VPSS classes Susan Mach/John McManus	Human Resources	010	450.00
P14-00154	Delta Education, LLC American Express	OHES FOSS Science Grade 2 Textbooks 2013-14	Curriculum	010	1,071.95
P14-00155	VCOE	Alternative Ed Summit	Oak View High School	010	28.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1

Includes 09/01/2013 - 09/30/2013

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P14-00156	Christine Brown	Model School Consultant	Oak View High School	010	1,000.00
P14-00157	Follett c/o American Express	ROES Teachers Social Science Grade 4 2013-2014	Curriculum	010	214.79
P14-00158	Trees & Things	OPHS Tree Trimming	Business Administration	010	7,850.00
P14-00159	Omega Construction Company	Proj RDSA-Patch Inspection Holes DSA Closeout OPHS	Business Administration	213	1,492.00
P14-00160	Omega Construction Company	Proj 13-10R Hydration Stations OHES	Business Administration	213	3,228.20
P14-00161	Kaiser Air & Sheet Metal Inc.	Proj 13-01R Thermostat Wiring Bldg 200 BES	Business Administration	213	1,791.61
P14-00162	Kaiser Air & Sheet Metal Inc.	Proj 13-03R Thermostat Wiring Bldg C OPHS	Business Administration	213	2,730.86
P14-00163	M/M Mechanical, Inc	Proj 13-05R ADA Upgrades OPHS	Business Administration	213	1,836.30
P14-00164	ETS	STAR Re-Score OVHS & ROES Test	Curriculum	010	208.00
P14-00165	Leader Carpet	OPHS Carpet Repair F8, Kitchen, Office	Business Administration	010	600.00
P14-00166	Johnstone Supply	Proj 13-03R Supplies Bldg C OPHS	Business Administration	213	110.93
P14-00167	Leader Carpet	OHES Carpet Repair Nurse Office	Business Administration	010	700.00
P14-00168	Rusty Nail Services	Proj 13-03R Locker Installation Bldg C Mod OPHS	Business Administration	213	1,500.00
P14-00169	Oak Meadow school	OPIS Oak Meadows Textbooks 2013-2014	Curriculum	010	3,676.50
P14-00170	GE Infrastructure Sensing Inc.	Proj 13-22R CO2 Sensors Districtwide	Business Administration	213	7,121.88
P14-00171	Division of State Architect	Proj 13-05R DSA Fee Field Improvements OPHS	Business Administration	213	3,499.20
P14-00172	G.I. Industries	Proj 13-01R Roll-off Trash Service Bldg 200 BES	Business Administration	213	226.50
P14-00173	Sign Media, Inc	OPHS ASL 2013-2014	Curriculum	010	5,637.65
P14-00174	CENTER GLASS CO	Proj 13-03R Replace Windows Building C OPHS	Business Administration	213	2,800.00
P14-00175	Pasco Scientific	Donation/Science/mat & supp	Oak Park High School	010	134.20
P14-00176	BE Publishing	DISC: Renewal - Keyboarding Software	Medea Creek Middle School	010	1,054.68
P14-00177	Calloway House, Inc.	DON: Computer Keyboard Covers	Medea Creek Middle School	010	77.42
P14-00178	Houghton Mifflin Harcourt c/o American Express	BES ELA - Common Core Medallion additional order	Curriculum	010	1,920.39
P14-00179	Houghton Mifflin Harcourt	OPIS Textbooks Medallions TE 2013-2014	Curriculum	010	203.44
P14-00181	Elite Design Labels & Printing	DON: Quarterly Award Prize	Medea Creek Middle School	010	806.25
P14-00182	M/M Mechanical, Inc	OPHS Sewer Line Repair	Business Administration	010	427.50
P14-00183	Pro-Ed	Protocol Order - Psychs	Pupil Services/Special Ed.	010	83.96
P14-00184	Santa Barbara Museum Of Natura I History	Donation -- 2nd grade field trip	Brookside School	010	300.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2

Includes 09/01/2013 - 09/30/2013

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P14-00185	Compuwave Inc.	C6 Touchcomputer Child Nutrition	Business Administration	212	2,158.60
P14-00186	Town & Country Printing	School letterhead	Red Oak Elementary School	010	170.20
P14-00187	Titan LED Inc.	Proj 13-03R LED Emergency Battery Pack Bldg C OPHS	Business Administration	213	1,467.38
P14-00188	Agoura Equip Rentals	Proj 13-19R Forklift Rental Walkway Repair OPHS	Business Administration	213	584.85
P14-00189	Kerrygold Plumbing Inc. dba Thousand Oaks Plumbing	Proj 13-03R Plug Installation Bldg C OPHS	Business Administration	213	1,685.00
P14-00190	Kaiser Air & Sheet Metal Inc.	Proj 13-03R Install Fire Damper Bldg C OPHS	Business Administration	213	1,690.00
P14-00191	Document Systems	Copier purchase C-6	Business Administration	212	10,174.88
P14-00192	Accrediting Commission For Schools/Wasc	WASC Stamps	Home Independent Study Program	010	140.00
P14-00193	Accrediting Commission For Schools/Wasc	WASC Annual Installment 2013-14	Oak View High School	010	810.00
P14-00194	Accrediting Commission For Schools/Wasc	WASC Annual Installment 2013-14	Home Independent Study Program	010	810.00
P14-00195	ACSA Membership Processing	ACSA Membership for Leadership	School Site Salaries-NonTeach	010	1,498.00
P14-00196	Ventura County Schools Boards Attn: Patricia Phelps	2013-14 Membership Dues	Board of Education	010	150.00
P14-00197	Santa Barbara Museum Of Natural History	Parent funded field trip	Red Oak Elementary School	010	375.00
P14-00198	Oak Meadow school	OPIS Psychology Textbooks 2013-2014	Curriculum	010	205.63
P14-00199	Virco Inc., c/o American Express	DO - Desk Chairs	Business Administration	010	1,142.49
P14-00200	VCOE	Autism Training - Mach, Villalpando, & Deck	Human Resources	010	3,300.00
P14-00201	Follett c/o American Express	OPHS Statistics 2013-2014	Curriculum	010	643.43
P14-00202	Island Packers Cruises	Parent Funded 5th Gr Field Trips Santa Cruz Island	Brookside School	010	7,310.00
P14-00203	Island Packers Cruises	Parent Funded 5th Gr Field Trip Santa Cruz Island	Oak Hills Elementary School	010	6,020.00
P14-00204	Southwinds Transportation	Donation - Bus for Santa Cruz Island	Brookside School	010	2,402.40
P14-00205	Pierres Welding & Maint.	MCMS Repair C1 Door	Business Administration	010	350.00
P14-00206	VCOE	DonationPFC/Mock Trial/oth exp	Oak Park High School	010	450.00
P14-00207	Rosetta Stone Language Learnin	Rosetta Stone 2013-2014 OPIS add'l	Curriculum	010	1,780.00
P14-00208	Ventura County Graphic Services	purchase of cum folders and health jackets	Brookside School	010	172.00
P14-00209	Pacificom	Proj 13-00R Bell System OVHS	Business Administration	213	678.75
P14-00210	Pyro-Comm Systems, Inc.	Proj 13-01R Testing Building 200 BES	Business Administration	213	1,685.81
P14-00211	Pierres Welding & Maint.	Proj 13-17R Repair Exterior Doors MCMS	Business Administration	213	1,300.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 3

Includes 09/01/2013 - 09/30/2013

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P14-00212	Construction Testing & Enginee	Proj 13-01R DSA Inspections Bldg 200 Mod BES	Business Administration	213	17,433.00
P14-00213	Construction Testing & Enginee	Proj 13-03R DSA Inspections Bldg C Mod OPHS	Business Administration	213	9,322.50
P14-00214	Virco Inc.	Display Case- Quote #8020232	Superintendent	010	2,662.20
P14-00215	RMS Direct Inc	Posters for Big Sunday 2013	Superintendent	010	50.00
P14-00216	Construction Testing & Enginee	Proj 13-05R DSA Inspections ADA Field Improve OPHS	Business Administration	213	8,305.00
P14-00217	SchoolWorks, Inc.	Proj 13-00R Consulting Services	Business Administration	213	1,000.00
P14-00218	Technical Business Solutions	DON: Surveillance System Service	Medea Creek Middle School	010	170.00
P14-00219	Steve DeWarns dba Internet Chi Id Safety	PFA: Internet Safety Assemblies	Medea Creek Middle School	010	1,576.00
P14-00220	Formal Fashions, Inc	DON: Dresses/Tux Pkg for Choir	Medea Creek Middle School	010	2,897.90
P14-00221	iParadigms, LLC.	PFC/Donation/oth exp	Oak Park High School	010	3,213.00
P14-00222	Hotmath, Inc.	PFC Donation/oth exp	Oak Park High School	010	950.00
P14-00223	Virco Inc.	Display Case Quote #8021134	Superintendent	010	1,581.00
P14-00224	School Innovations & Achievem ent Inc.	2013-2014 Teacher Notices Prep & Distrib	Business Administration	010	5,500.00
P14-00225	Community Educational Ent Ramo na Brandes	Donation - K field trip	Brookside School	010	1,000.00
P14-00226	Virco Inc., c/o American Expr ess	DO - Desk Chairs Bus Office	Business Administration	010	1,142.49
P14-00227	Pierres Welding & Maint.	BES Repair 214 ramp	Business Administration	010	850.00
P14-00228	Fence Factory	OPHS Repair of Batting Cage	Business Administration	010	2,235.00
P14-00229	Fence Factory	OPHS Repair Damaged Fencing	Business Administration	010	2,718.00
P14-00230	The Rain Drain	Proj 13-03R Rain Gutters Lockers Bldg C OPHS	Business Administration	213	297.00
P14-00231	Southwinds Transportation	Donation - 5th gr Bus for Santa Cruz Island	Oak Hills Elementary School	010	1,201.20
P14-00232	City Of Ventura Parks & Rec.	4th Grade Olivas Adobe	Oak Hills Elementary School	010	1,100.00
P14-00233	TUMBLEWEED EDUCATIONAL ENTERPR ISES INC	Buses for 4th Grade Field Trip to Olivas Adobe	Oak Hills Elementary School	010	1,155.00
P14-00234	TUMBLEWEED EDUCATIONAL ENTERPR ISES INC	5th Grade Field Trip to Griffith Observatory	Oak Hills Elementary School	010	1,094.00
P14-00235	Follett c/o American Express	OPIS Physical Science 3.5 Textbooks	Curriculum	010	164.97
P14-00236	Textbook Warehouse c/o AMEX	OPIS Finite Math Textbooks 2013-2014	Curriculum	010	622.43
P14-00237	California Consortium For Inde pendent Study	Register for CCIS Conference	Curriculum	010	350.00
P14-00238	Pitney Bowes Reserve Account	Postage/mat & supp	Oak Park High School	010	3,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 4

Includes 09/01/2013 - 09/30/2013

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P14-00239	Island Packers Cruises	Parent Funded 5th Gr Field Trip Santa Cruz Island	Red Oak Elementary School	010	6,020.00
P14-00240	California Consortium For	CCIS Membership	Home Independent Study Program	010	275.00
P14-00241	CA State Univeristy Sacramento	PFC Donation/AP Conference	Oak Park High School	010	835.00
P14-00242	Us Bank Trust Nat'l Assn.	Admin Fees Measure R & C6-Series 2011A & 2011B	Business Administration	212	825.00
				213	825.00
P14-00243	California Consortium For	CCIS Conference	Home Independent Study Program	010	1,505.00
P14-00244	VCOE	Registration-Gold Coast Cue Tech Expo	Medea Creek Middle School	010	145.00
P14-00245	Follett c/o American Express	OPHS Signing, Calculus Nights Dream texts	Curriculum	010	9,963.36
P14-00246	Training Room, Inc.	Athletics/mat & supp	Oak Park High School	010	939.80
P14-00247	Christine Brown	Consultant to NCAA Documentation	Home Independent Study Program	010	715.45
P14-00248	Textbook Warehouse c/o AMEX	OPHS Calculus Textbooks 2013-2014	Curriculum	010	1,386.75
P14-00249	M/M Mechanical, Inc	OPHS Emergency Repair Cafe	Business Administration	010	3,589.62
P14-00250	Scholastic, Inc. c/o Scholastic Teacher Store	MCMS Ulysses Paper Textbooks 2013-2014	Curriculum	010	527.58
T14-00013	Compuwave Inc.	Color Printer/Scanner	Oak View High School	010	487.63
T14-00014	Lego Education	DISC: Software for Robotics Class	Medea Creek Middle School	010	314.82
T14-00015	Compuwave Inc.	Printer for Room D-53	Home Independent Study Program	010	399.90
T14-00016	Compuwave Inc.	Student Printer for cow	Oak View High School	010	269.08
TB14-00009	All Connected Inc	Network Support and Monitoring	Technology Coordinator	010	12,000.00
Total Number of POs			127	Total	1,856,707.26

Fund Summary

Fund	Description	PO Count	Amount
213	Measure R FACILITIES Bond Fund	1	344,489.86
		Total Fiscal Year 2013	344,489.86
010	General Fund	97	204,661.01
130	Cafeteria Fund	1	950.00
212	Measure C6 Technology Bond Fun	3	13,158.48
213	Measure R FACILITIES Bond Fund	27	1,293,447.91
		Total Fiscal Year 2014	1,512,217.40
		Total	1,856,707.26

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 15, 2013
SUBJECT: C.1.d. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL CHOIR – APRIL 10-14, 2014

CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Choir?

BACKGROUND: Principal, Kevin Buchanan, requests approval for this 5 day/4 night trip to New York, N.Y. scheduled for April 10-14, 2014. Approximately 15-40 male/female students, one OPHS teacher/advisor and four-five parent chaperones will fly to N.Y. and stay at the Hampton Inn Times Square North. Students will pay approximately \$1600 to cover Performer Participation, airfare, ground transportation and hotel. Please accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

¹TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 15, 2013
SUBJECT: C.1.e. APPROVE SERVICE AGREEMENT WITH THE REGENTS OF THE UNIVERISTY OF CALIFORNIA ON BEHALF OF THE UCLA LAB SCHOOL

Consent

ISSUE: Shall the Board of Education approve a Service Agreement, for the 2013-2014 school year, between the District and The Regents of the University of California on behalf of the UCLA Lab School?

STATEMENT: We would like to develop a partnership with the Critical Thinking Institute at UCLA to provide professional development to our staff. This would include the following components: Facilitated workshops by UCLA Lab School educators; In-class support where facilitators observe and coach our teachers; Support with planning and resources for inquiry-based units; and Observation Days at UCLA Lab School. The fee for these services is \$36,295 and shall be funded through Common Core Implementation Funds. Please see the attached Contract.

ALTERNATIVES: 1. Approve the Service Agreement between the District and The Regents of the University of California on behalf of the UCLA Lab School
 2. Do not approve the Service Agreement between the District and The Regents of the University of California on behalf of the UCLA Lab School

RECOMMENDATION: Alternative #1.

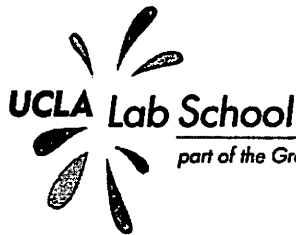
Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

¹ CS June



SERVICES AGREEMENT
UCLA Lab School

Oak Park Unified School District (herein after referred to as "Client,") and The Regents of the University of California on behalf of the UCLA Lab School (hereinafter referred to as "University,") enter this service agreement this 26th day of August 2013 (hereinafter referred to as "Agreement,") and mutually agree as follows:

1. The Client requires nine full days of Professional Development in Critical Thinking Institute (CTI), and two classroom observation days (to be determined) at the University throughout the academic year 2013-2014.
2. The University performs the services in the area of Professional Development required by this agreement.

Description of Services - The proposed Professional Development includes the following components:

- a. To learn how to access and manage information, think critically, solve complex problems, use technology effectively for living and working productively
 - b. Facilitated workshops by UCLA Lab School Educators
 - c. Collaboration and vertical articulation amongst participant educators
 - d. In-class support where facilitators observe, demo, coach and/or debrief with teachers during and after lessons
 - e. Support with planning and resources for inquiry-based lessons and/or units
 - f. Analysis of student work and development of next steps
 - g. Observations Days at UCLA Lab School to see inquiry-based teaching in action
3. This agreement is effective September 24, 2013 and shall continue in effect until termination on May 27, 2014 and shall not exceed the sum of \$36,295.00. The University proposes to provide nine 8:30am-3pm CTI professional development days, which includes a minimum thirty minute lunch break for the Client. The Client can invite its teachers and administrators to participate up to a total of 25 participants. The meeting location will be at the Client's site. The proposed meeting dates are as follows:
September 24, 2013
October 15, 2013
November 19, 2013
December 17, 2013
January 21, 2014
February 18, 2014
March 18, 2014
April 15, 2014
May 20, 2014

By focusing on the content areas of science and social studies, literacy and math, the purpose of the institute are to help teachers to foster critical thinking, creativity, collaboration, community and communication among themselves and their students. The goal of CTI is to address standards and 21st century learning skills utilizing authentic learning experiences, develop a social, emotional, academically and physically supportive and rigorous classroom environment. This professional development institute teaches information literacy skills (e.g. finding, evaluating and using information) in a meaningful context of inquiry-based learning. Integrate technology into instruction and enhance student productivity via multimedia projects and the use of other new technologies. Participants are invited to transform a unit of study that employs a traditional approach, where students receive knowledge from the teacher, to a unit that uses a constructivist and inquiry-based approach, where students are actively engaged in creating their own understanding.

The fee shall be paid by the Client to the University. The fee includes all travel, coordinator fees, presenter fees, and presentation materials.

4. Deposit in the amount of \$18,000.00 must be paid by October 1, 2013. The remaining balance is due February 3, 2014. Checks will be made payable to Regents of UC.
5. UCLA's Federal Taxpayer Identification Number is 95-6006143.

6. . COPYRIGHT

University shall own, solely and exclusively, the copyright and copyright rights to any written or otherwise copyrightable material created and/or delivered under this Agreement.

7. CLIENT'S LIABILITY AND INSURANCE REQUIREMENTS

8. The Client shall defend, indemnify, and hold University, its officers, employees, and agents harmless from and against any and all liability, loss, cost, expense (including reasonable attorneys' fees), or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of the Client, its officers, agents, or employees.

9. Client, at its sole cost and expense, shall insure and/or self-insure its activities in connection with the work under this Agreement and obtain, keep in force, and maintain insurance and/or self-insurance as follows:

10. A. Comprehensive or Commercial Form General Liability Insurance (contractual liability included) with limits as follows:

- (1) Each Occurrence \$1,000,000.00
- (2) Products & Completed Operations \$2,000,000.00
- (3) Personal and Advertising Injury \$1,000,000.00
- (4) General Aggregate \$2,000,000.00

If the above insurance is written on a claims-made form, it shall continue for three years following termination of this Agreement. The insurance shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement.

B. Workers' Compensation as required by the California Law.

It should be expressly understood, however, that the coverage and limits referred to under A., above shall not in any way limit the liability of the Client. Client shall furnish the University with certificate of insurance and/or self-insurance evidencing compliance with all requirements prior to commencing work under this Agreement. Such certificate shall:

- 1. State that Client shall provide for thirty (30)-days advance written notice to the University of any modification, change, or cancellation of any of the above insurance and/or self-insurance coverage.
- 2. State that "The Regents of the University of California" has been endorsed as an insured under the coverage referred to under A.
- 3. Include a provision that the coverage will be primary and will not participate with nor be excess over any valid and collectible insurance or program of self-insurance carried or maintained by the University.

Approved by The Regents of the University of California on behalf of UCLA Lab School

Norma Silva, Principal Norma Silva 9-10-13
 Print Name and Title Signature Date

Approved by The Client: Oak Park Unified School District

_____ _____ _____
 Print Name and Title Signature Date

TO: BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 15, 2013

SUBJECT: C.1.f. APPROVE DISPOSAL OF OBSOLETE OR SURPLUS INSTRUCTIONAL MATERIALS, BOOKS, AND OR LIBRARY BOOKS

CONSENT

ISSUE: Should the Board of Education approve the disposal of obsolete or surplus instructional materials, books, and/or library books?

BACKGROUND: The District declares an inventory of library books, textbooks and/or instructional materials as obsolete, surplus, and no longer needed by teachers or students. Education Code requires the Board to declare that these books and/or materials are obsolete or surplus authorizing staff to sell, distribute, or otherwise dispose of them. This is one measure of ensuring that students have benefit of current quality materials that meet the specific rigorous criteria set by the Oak Park Unified School District.

- ALTERNATIVES:**
- 1) Approve a motion declaring the inventory of instructional materials and library books obsolete and/or surplus.
 - 2) Do not approve a motion declaring the inventory of instructional materials and library books obsolete and / or surplus.

RECOMMENDATION: Alternative #1.

Respectfully Submitted

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Inventory of Surplus Or Obsolete Instructional Materials for 2013 - 2014 School Year

School Site

OVHS/OPIS

Title	Publisher	Author	Copyright Date	ISBN #	# of surplus or obsolete copies
Biology Visualizing Life	Holt	Johnson	1999	0-03-016724-5	51
Geometry Concepts and Applications	Glencoe	McGraw Hill	X	0-07-861821-5	33
Physical Science	Holt Rinehart	Todd	2001	0-03-055797-6	5
Adventures In Reading	Harcourt Brace	Saifer	1985	0-15-335042-3	9
Algebra 1 Second Ed	Larson-Hosteller	Murphy	2000	0-618-10774-6	3
Algebra 1 Second Ed Complete Solution Guide	Larson-Hosteller		2000	0-618-10777-0	7
Complete Solutions Manual (Geometry)	Larson-Hosteller	Heath	1995	0-699-31679-2	5
Government in America	M L H M	Hardy	1996	0-395-73452-5	14
Elements of Writing	Holt Rinehart	JKinnwRY Warrnw	1993	0-03-047147-8	16
The United Staes in Literature	America Roads	Scott Foresman	1991, 1998	0-673-29381-5	13
Elements of Literature (forth course)	forth course	Crockett	1993, 1998	0-03-074197-1	7
English at School and on the job	Globe Fearon	Flennoy	2001	0-03-23262-9	6
Basic English Thrid Edition	Globe Fearon	Personal Learning C	2000	0-130-23313-7	6
English Composition	Globe Fearon	Larson	2002	0-130-23802-3	7
Understanding Psychology	Glencoe	Richard A	2003	0-07-828571-2	4
Elements of Language	Holt Rinehart	Odey	2001	0-03-052664-7	6
California Geometry	Glencoe	Bard	2008	0-07-887854-9	16
Pacemaker Geometry	Globe Fearon	Penn	2003	0-13-02387-6	13
Geometry an Integrated Approach	Larson-Hosteller	Roland E L	1995	0-669-31665-2	5
Marketing Essentials	Glencoe	Bristow	2006	0-07-861257-8	2
Elementary Algebra	Freeman	Harold R J	1979	0-7167-1047-1	1
Physical Science (TA)	AGS	Marshall	2004	0-7854-3625-1	5
Chemistry	AGS/Pearson	Marshall	2007	0-7854-4045-3	20
Enviornmental Science	Holt Rinehart	Arms	1996	0-03-003133-8	13
Economics Today & Tomorrow	Glencoe	Miller	2001	0-07-820489-5	1
Biology Lab Manual	Glencoe	McGraw Hill		0-07-874720-1	31
Rosetta Stone - CD & Materials	Rosetta Stone		2010		

Inventory of Surplus Or Obsolete Instructional Materials for 2013 - 2014 School Year

Red Oak Obsolete textbooks 8/2013

Title	ISBN#	Publisher	Copyright Date
Text Books			
Literary Readers	0-395-47699-2	Houghton Mifflin	1989
Science	0-15-317651-2	Harcourt	2000
Harcourt Brace Social Studies	0-15-309787-6	Harcourt	2000
Harcourt Brace Social Studies	0-15-309788-4	Harcourt	2000
Math	978-0-02-105709-2	McGraw Hill	2009
Math	0-15-3155-74-0	Harcourt	2002
Science	0-15-317-654-7	Harcourt	2000
Thorndike Barnhart Dictionary	0-673-12375-8	Thorndike Barnhart	1997
Reflections: California, A Changing State DVD		Harcourt	2007
Reader's Library	0-618-067432	Houghton Mifflin	
Lesson Planning Support	0-618-165-985	Houghton Mifflin	
California Math	918-0-02-105439-6	McGraw Hill	
Math Coach	1-76892-044	CSL-Assoc.	2000
Calif. Teacher's Edition, Reading	0-618-13820	Houghton Mifflin	2003

Inventory of Surplus Or Obsolete Instructional Materials for 2013 - 2014 School Year

Red Oak Obsolete textbooks 8/2013

Title	ISBN#	Publisher	Copyright Date
Text Books			
Call. Health and Wellness, Teacher's Ed	?	McMillian, McGaw Hill	?
Harcourt Brace Social Studies Teacher's Ed	0-15-309795-7	Harcourt Brace	2000
Science Teacher's Edition	0-15-3176695	Harcourt	2000
Science Teacher's Edition	0-15-317667-5	Harcourt	2000
Exploring Myths and Legends	0-590-49306-x	Scholastic	1942
Exploring Lyric Poetry	0-590-49304-3	Scholastic	1992
Exploring Journals and Diaries	0-590--49302-7	Scholastic	1989
Exploring Historical Fiction	0-590-49300-0	Scholastic	1985
Exploring Humorous Fiction	0-590-49298-5	Scholastic	1945
Exploring Realistic Fiction	0-590-49296-9	Scholastic	1984
Exploring Biographies	0-590-49294-2	Scholastic	1992
Investigating Mysteries	0-590-49262-4	Scholastic	1986
Exploring Nature Writing	0-590-49541-0	Scholastic	1972
Exploring Plays	0-590-49540-2	Scholastic	1993

Inventory of Surplus Or Obsolete Instructional Materials for 2013 - 2014 School Year

Red Oak Obsolete textbooks 8/2013

Title	ISBN#	Publisher	Copyright Date
Text Books			
Exploring Autobiographies	0-590-49539-9	Scholastic	1991
Exploring Narrative Poetry	0-590-49538-0	Scholastic	1926
Exploring Science Fiction	0-590-49537-2	Scholastic	1992
Exploring Tall Tales	0-590-49736-4	Scholastic	1936
Exploring Newswriting	0-590-49535-6	Scholastic	1993
Exploring Adventure Fiction	0-590-49534-8	Scholastic	1942
Interpretive Activities	1-880323-21-4	Great Bks Foundation	1992
First Dictionary	0-395-67249-9	Houghton Mifflin	1994
Math	0-618-09894-1	Houghton Mifflin	?
Reflections DVD		Harcourt	2007
Cal. Teacher's Edition Reading	0-618-13783-1	Houghton Mifflin	2003
Cal. Teacher's Edition Reading	0-618-13789-0	Houghton Mifflin	2003

Inventory of Surplus Or Obsolete Instructional Materials for 2013 - 2014 School Year

Red Oak Obsolete textbooks 8/2013

Title	ISBN#	Publisher	Copyright Date
Text Books			
Reading Teacher's Edition	0-618-1378-8	Houghton Mifflin	2003
Reading Teacher's Edition	0-618-13782-3	Houghton Mifflin	2003
Reading Teacher's edition	0-618-137882	Houghton Mifflin	2003
Practice Math Workbook	0-618-10478-9	Houghton Mifflin	
History Social Science	978-0-618-61853-8	Houghton Mifflin	

TO: MEMBERS, BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT, Ed. D., SUPERINTENDENT

DATE: OCTOBER 15, 2013

SUBJECT: C.1.g. APPROVE ANNUAL TEACHER ASSIGNMENT REPORT CONSENT

ISSUE: Shall the Board of Education approve the recommendation of the Superintendent to certify that all teachers are appropriately assigned in subject areas for which they qualified?

BACKGROUND: Education code Section 44258.9 requires school districts to establish procedures for reviewing teacher assignments annually and to report their findings to their local government in a public meeting. The state has recognized the need to provide a degree of flexibility in the assignment of teachers and offers several ways in which teachers can be deemed qualified to serve in particular areas. These include:

1. Credentials on file
2. Education code provisions
3. Board Waiver
4. Committee on Assignment

ALTERNATIVES:

1. Approve the recommendations of the Superintendent
2. Do not approve the recommendations of the Superintendent
3. Alter the recommendations of the Superintendent

RECOMMENDATION: Alternative #1

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Prepared by:
 Leslie Heilbron Ed.D., Assistant Superintendent Human Resources

Board Action: On motion of _____, seconded by _____, the Board of Education:				
VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

Human Resources Memorandum

To: Anthony W. Knight, Ed.D.
From: Leslie Heilbron, Ed.D, Assistant Superintendent, Human Resources
Date: October 15, 2013
Re: **CREDENTIAL INFORMATION – 2013-2014**

BACKGROUND INFORMATION

Under the provisions of SB 435, the Board of Education receives a report of fully credentialed staff who are assigned to teach in academic areas for which they may not have a formal credential, but for which they have the requisite number of units required for knowledge of the subject and the ability to teach the subject in the classroom. The following credential assignments are brought to the Board of Education annually. These assignments are brought to the Board in accordance with the requirements of the Education Code and the California Commission on Teacher Credentialing.

Education Code section 44256(b) (grades 8 and below) allows, with the approval of the governing board, the holder of a multiple subject or standard elementary teaching credential to teach, with his or her consent, in departmentalized classes below grade level 9 if the teacher has completed 12 semester units, or 6 upper division or graduate semester units in the subject to be taught.

Education Code section 44258.2 (grade 5-8) allows that the holder of a single subject standard secondary teaching credential may, with his or her consent, be assigned by action of the governing board, to teach classes in grades 5 through 8 in a middle school, provided that the teacher has a minimum of 12 semester units or 6 upper division or graduate semester units of coursework at an accredited institution in the subject to be taught.

Sharon Lavene 4782 Social Studies Alison Stein 8748 Social Studies
Steven White 6032 Language Arts

Education Code 44263 allows the holder of a teaching credential to serve by approval of the governing board and with the consent of the teacher, any single subject departmentalized class if the teacher has completed 18 semester units of coursework, or 9 semester units of upper division or graduate coursework in the subject to be taught.

Sheri Boone 2782 Spanish Michelle Leber 9476 Global Science
Eric Pryor 8823 Health

Education Code 44865 allows the holder of a valid teaching credential to be assigned with the consent of the teacher to teach any subject at any grade level to students in the following programs:

Continuation Schools

Home Independent Study

Susan Allen 0242
Randi Liepman 4447
John McManus 4328

Ty DeLong 4227
Phoung Hong 5215
Barbara Harrison 7173
Kate Thompson 3787

Kate Edwards 9982
Daniel O'Brien 8312
Carolyn Purkey 8172
Lori Glazer 6009

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 15, 2013

SUBJECT: C.2.a APPROVE BOARD RESPONSE TO THE OAK PARK CITIZENS' OVERSIGHT COMMITTEE ANNUAL REPORT

ACTION/

ISSUE: Shall the Board of Education review, comment, and as appropriate, approve a prepared draft response to the Oak Park Citizens' Oversight Committee 2012-13 Annual Report?

BACKGROUND: At its meeting on September 17, 2013, the Board requested that staff prepare a draft response to the 2012-13 annual reports of the Oak Park Citizens' Oversight Committee for Board consideration, comment, and input. The draft document was still being prepared as this agenda was going to press, and will be provided to the Board prior to this evening's meeting.

- ALTERNATIVES:**
1. Provide staff with the Board's comments and direction for revisions to the initial draft response, to be returned to the Board for its approval at its next meeting.
 2. Approve the initial draft as the Board response to the Oak Park Citizens' Oversight Committee 2012-13 Annual Report.

RECOMMENDATION: Alternative 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Scheidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 15, 2013
SUBJECT: C.2.b. APPROVE CHANGE ORDER 2, PROJECT 13-01R, BUILDING 200 MODERNIZATION AT BROOKSIDE ELEMENTARY SCHOOL

ACTION

ISSUE: Shall the Board approve Change Order 2, Project 13-01R, Building 200 Modernization at Brookside Elementary School?

BACKGROUND: On April 18, 2013 the Board awarded a contract for Project 13-01R, Building 200 Modernization at Brookside Elementary School, to SBS Corporation, Inc. During the course of the project, District staff and construction manager Balfour Beatty have recommended changes to the project’s scope for conditions unforeseen at the time the contract was awarded

Details of the proposed change order, modifying the scope and cost to the original contract for this project were being finalized as this agenda was going to press. This information and the change order documents will be forwarded to the Board and be made available to the public as soon as they become available and in advance of this evening’s meeting.

It is recommended by Balfour Beatty and District staff that the Board approve Change Order 2.

ALTERNATIVES:

1. Approve Change Order 2 to the contract with SBS Corporation, Inc. for Project 13-01R, Building 200 Modernization at Brookside Elementary School.
2. Do not approve Change Order 2.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 15, 2013
SUBJECT: C.2.c. APPROVE CHANGE ORDER 2, PROJECT 13-03R, BUILDING C MODERNIZATION AT OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board approve Change Order 2, Project 13-03R, Building C Modernization at Oak Park High School?

BACKGROUND: On April 18, 2013 the Board awarded a contract for Project 13-03R, Building C Modernization at Oak Park High School, to Waisman Construction, Inc. During the course of the project, District staff and construction manager Balfour Beatty have recommended changes to the project's scope for conditions unforeseen at the time the contract was awarded

Details of the proposed change order, modifying the scope and cost to the original contract for this project were being finalized as this agenda was going to press. This information and the change order documents will be forwarded to the Board and be made available to the public as soon as they become available and in advance of this evening's meeting.

It is recommended by Balfour Beatty and District staff that the Board approve Change Order 2.

- ALTERNATIVES:**
1. Approve Change Order 2 to the contract with Waisman Construction, Inc. for Project 13-03R, Building C Modernization at Oak Park High School.
 2. Do not approve Change Order 2.

RECOMMENDATION: Alternative 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Scheidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 15, 2013
SUBJECT: C.2.d. APPROVE CHANGE ORDER 1, PROJECT 13-05R, ADA FIELD IMPROVEMENTS AT OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board approve Change Order 1, Project 13-05R, ADA Field Improvements at Oak Park High School?

BACKGROUND: On April 9, 2013 the Board awarded a contract for Project 13-05R, ADA Field Improvements at Oak Park High School, to Waisman Construction, Inc. During the course of the project, District staff and construction manager Balfour Beatty have recommended changes to the project's scope for conditions unforeseen at the time the contract was awarded.

Details of the proposed change order, modifying the scope and cost to the original contract for this project were being finalized as this agenda was going to press. This information and the change order documents will be forwarded to the Board and be made available to the public as soon as they become available and in advance of this evening's meeting.

It is recommended by Balfour Beatty and District staff that the Board approve Change Order 1.

- ALTERNATIVES:**
1. Approve Change Order 1 to the contract with Waisman Construction, Inc. for Project 13-05R, ADA Field Improvements at Oak Park High School,
 2. Do not approve Change Order 1.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klaus, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 15, 2013
SUBJECT: C.2.e. APPROVE ACCEPTANCE OF DONATIONS

CONSENT

ISSUE: Shall the Board acknowledge and accept donations made to the Oak Park Unified School District?

BACKGROUND: The following donations have been made to the District:

<u>Site</u>	<u>Gift/Donor</u>	<u>Est. Value</u>
BES	Donation to Library Remodel/Anonymous	\$ 25,000.00
OPIS	Donation in Honor of Carolyn Purkey/Cognition Builders Corporation	\$ 250.00
District	Donation in Honor of Daughter, Katie/Richard & Lissa Sholty	\$ 3000.00
OPHS	800 Pens/Phuong Kim Nguyen	\$ 400.00

RECOMMENDATION: Accept the donations with thanks.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Palent	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 15, 2013

**SUBJECT: C.3.a. APPROVE CONTRACT FOR NON-PUBLIC AGENCY FOR
SPECIAL EDUCATION STUDENT #04-13/14 - \$67,275.00
ACTION**

ISSUE: Should the Board of Education approve this contract for non-public agency services for this student?

BACKGROUND: Student is in grade 7 and requires specialized behavior intervention services throughout the school day. Autism Center for Treatment (ACT) is able to provide these specialized services on the school campus. The total cost for these services is: \$67,275.00.

ALTERNATIVES: 1) Fund this non-public agency.
2) Do not fund this non-public agency.

RECOMMENDATION: Alternative #1

RATIONALE: The District is required by law to provide the services stated on a student's IEP. Autism Center for Treatment (ACT) is a certified non-public agency.

Respectfully Submitted

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (#04-13/14)**

THIS NON-PUBLIC AGENCY CONTRACT is made and entered into this 15th day of October 2013, between **Oak Park Unified School District** County of Ventura, hereinafter referred to as “**DISTRICT**,” and **Autism Center for Treatment (ACT)**, 29525 Canwood Street, Suite 303, Agoura Hills, CA 91301, hereinafter referred to as “**Contractor**” for:

Name of Pupil:

1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
2. This contract is authorized to cover services during the regular school year and for the extended school year only as specified in this contract.
3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR** for behavior intervention services.
4. The pupil’s service provider will hold the following license: Proper education, certificate, and training to supervise and provide behavioral services to the student.
5. The pupil:supervisor ratio will be **1:1**
6. The frequency of the related services will be provided as specified in the student’s Individualized Education Program and in Item 7A of this Contract.
7. Authorized related educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified below.

A. RELATED SERVICES:

All Aide and Supervision services are to be provided on school days of student attendance, during school hours, and on the school campus.

1. (Grade 7: MCMS)

ESY 2013- July only:

1:1 ABA Aide (College level behavior therapist) @ 8 days x 4 hours per day @ \$50.00 per hour = 32 hours x \$50.00 per hour \$ 1,600.00

ESY 2014 – June only:

1:1 ABA Aide (College level behavior therapist) @ 9 days x 4 hours per day @ \$50.00 per hour = 36 hours x \$50.00 per hour \$ 1,800.00

Supervision:

Up to 1 hour of supervision during July 2013 ESY, to be provided by any of the following:

- a. Psychological Assistant @ \$125/hr or
- b. PhD Licensed Psychologist @ \$175/hr

Up to 1 hour of supervision during June 2014 ESY, to be provided by any of the following:

- a. Psychological Assistant @ \$125/hr or
- b. PhD Licensed Psychologist @ \$175/hr

Maximum ESY Supervision Cost:	\$ 350.00
Maximum Total ESY 2013/2014 Cost:	\$ 3,750.00

Regular School Year 2013/2014:

August 28, 2013 to June 12, 2014.

1:1 ABA Aide (College level behavior therapist). 6.30 hours per day for 180 days, pro-rated for weeks less than full weeks.

6.30 hours per day for 180 days @ \$50.00 per hour = \$56,700.00.

Maximum Total 2013/2014 School Year Aide Cost: \$56,700.00

Supervision:

Up to 4 hours per month (except 6 hours per month for September and October), maximum of 39 hours total, of supervision services, pro-rated for shorter months, to be provided by any of the following:

- a Psychological Assistant @ \$125/hr or
 - b PhD Licensed Psychologist @ \$175/hr
- 39 hours @ maximum \$175/hr = \$6,825.00

Total Maximum 2013/2014 School Year Supervision Cost:	\$ 6,825.00
Total 2013/2014 School Year Aide Cost:	\$ 56,700.00
Total 2013/2014 ESY Cost:	\$ 3,750.00

GRAND TOTAL: \$ 67,275.00

8. A log of services, including dates and times, and progress notes signed by the clinician/supervisor will be submitted with each month's billing.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on July 1, 2013 and terminates at 5:00 P.M. on June 30, 2014, unless sooner terminated as provided herein.

CONTRACTOR

Autism Center for Treatment (ACT)
(Name of Nonpublic School/Agency)

29525 Canwood Street, Suite 303
(Mailing Address)
Agoura Hills, CA 90301
(City / State / Zip Code)

DISTRICT

Oak Park Unified School District
(Name of School District)

5801 E Conifer St
(Mailing Address)
Oak Park, CA 91377
(City / State / Zip Code)

(Contracting Officer's Signature)

(Type Name and Title)
Aimee Anderson, PhD
Director, ACT

(Date)

(Signature)

Dr. Anthony W. Knight
(Superintendent)

October 16, 2013
(Date)

Approved by the Oak Park Governing Board on: _____
October 15, 2013

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 14, 2013
SUBJECT: C.4.a APPROVE 2013-2014 MORAL IMPERATIVES, GOALS AND ACTION PLANS

ACTION

ISSUE: Shall the Board of Education approve the 2013-2014 Moral Imperatives, Goals and Action Plans?

BACKGROUND: On September 17, 2013 the Board of Education revised the 2013-2014 Moral Imperatives and Goals. Attached are those revisions for your review and approval.

ALTERNATIVES: 1. Approve the 2013-2014 Moral Imperatives, Goals and Action Plans.
2. Revise and approve the 2013-2014 Moral Imperatives, Goals and Action Plans.

RECOMMENDATION: At Board's discretion.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

**OAK PARK UNIFIED SCHOOL DISTRICT
2013-2014 FINANCE, BUDGET AND FACILITIES
MORAL IMPERATIVES**

We Believe:

- The district will maintain a balanced budget that reflects our priorities.
- The district will operate with efficiency, effectiveness, integrity and transparency.
- The budget and the facilities should support our moral imperatives and collaborative approach, and reflect our mission.
- ***The district will maintain an environment that maximizes the safety and security of all those within the facilities and on the grounds***

GOALS	ACTION PLAN/MEASURABLE OUTCOMES
3a. To provide safe, clean, and high quality facilities that support the instructional program.	<ul style="list-style-type: none"> • Focus on this goal as the Facility Master Plan projects are re-examined (see 3f). • Increase video surveillance and campus lighting. • Enhance the landscape at the schools and ensure that weeds are eradicated, turf and plants are watered and maintained, and the general appearance of the schools is pleasing to the community.
3b. Continue to evaluate and explore options to create greater efficiency and maximize resources.	<ul style="list-style-type: none"> • Continue to look for ways to save energy, water, gas, and paper, especially when looking at Measure R upgrades. • <i>Develop a plan to utilize Prop. 39 funds to reduce our carbon footprint</i> • <i>Explore solar power options</i>
3c. Continue to educate and involve our community in becoming partners in providing financial stability and support for our district.	<ul style="list-style-type: none"> • Work with Friends of Oak Park Schools and the sub-committee Our Children's Future to build positive affiliations among parents, the community, and the schools.
3d. Ensure employee total compensation is always a priority in the budgeting process, as part of the effort to provide the highest quality education to all students.	<ul style="list-style-type: none"> • Work with employee associations on common goals such as to preserve the length of the school year, maintain reasonable class sizes, and provide quality health benefits to employees <i>and ensure total compensation is competitive.</i> as much as possible in the face of extraordinary cuts to public school funding by the state and federal governments.
3e. Maintain fiscal responsibility and transparency throughout the district and to the community at large.	<ul style="list-style-type: none"> • Use our resources fully toward our core mission: To educate our students and maintain our employees without placing the District in financial jeopardy. in what has become a catastrophic fiscal environment due to state and federal cuts. • Continue meetings with parents and staff regarding the budget and our financial situation.
3f. Develop a process to present the Measure R and C6 spending plans to	

**OAK PARK UNIFIED SCHOOL DISTRICT
2013-2014 FINANCE, BUDGET AND FACILITIES
MORAL IMPERATIVES**

<p>show the following:</p> <ul style="list-style-type: none"> • The effect on later year projects when mid-year priorities are changed. • How and where Measure R funds are being used for known and unforeseen maintenance items. 	<ul style="list-style-type: none"> • Involve the Citizens Oversight Committee earlier in the Measure R and C6 planning process for informational purposes
<p>3g. Provide an annual updated spending plan and a long-term strategic vision for Measure R, and C6, <i>LCFF, Common Core funding, and Prop 39 funds.</i></p>	<ul style="list-style-type: none"> • Consult with the schools and then revise the Master Plan and provide costing and prioritization of projects based on the available funds. • Begin an aggressive schedule of construction for the next several years to use bond funds issued in spring of 2011. • Articulate C6 spending plan that is aligned with the Visionary Outlook.
<p>3h. Provide safe learning environment at all of our schools</p>	<ul style="list-style-type: none"> • <i>Increase campus supervision</i> • <i>Provide training for campus supervisors</i> • <i>Add electronic surveillance cameras at all sites</i> • <i>Revise ID badge systems for staff and visitors</i> • <i>Uniforms for campus supervisors, custodians, etc.</i> • <i>Text Alert system from ConnectEd</i> • <i>Building ID on ground and air</i> • <i>Enhanced exterior lighting</i>
<p>3i. Improve Disaster Preparedness to maximize safety of all those within facilities and on the grounds in the event of a disaster</p>	<ul style="list-style-type: none"> • <i>Explore acquisition of propane generators</i> • <i>Explore acquisition of portable outdoor lighting</i> • <i>Explore acquisition of portable restroom facilities</i> • <i>Review disaster preparedness plan and equipment</i>

**OAK PARK UNIFIED SCHOOL DISTRICT
2013-2014 ORGANIZATION AND SHARED LEADERSHIP
MORAL IMPERATIVES**

We Believe:

- That empowering teachers as leaders at the school and district level and continuing to find ways to support this goal will help to meet our strategic objectives.
- The quality of the educational program is directly related to the skills, expertise, commitment, and morale of the teachers, administration, counselors and support staff.
- That the district will work to attract and retain a diverse, talented workforce and continue to provide opportunities for professional development.
- That we must engage students, parents and the community as key participants and full partners in our mission.
- That everyone in the organization is personally responsible for the process of learning and will be held accountable for student success.
- That we will learn from our mistakes and implement continuous improvement.
- That working together with our teachers' and classified associations is essential to ensure positive morale, solve problems jointly, and to model a professional collaborative working relationship.

GOALS	ACTIONS PLANS/MEASURABLE OUTCOMES
2a. Empower teachers as leaders at the school and district levels and we will continue to find ways to enhance teacher leadership throughout the District.	<ul style="list-style-type: none"> • Engage teachers in committees such as math articulation, writing, EEAC, GATE DAC, Curriculum Council, Common Core and more. • <i>Continue to participate in Ventura County Teacher Leadership Academy</i>
2b. Teachers, parents, administrators, and students need to be fully invested in the decision making process.	<ul style="list-style-type: none"> • Continue to honor the School Site Council model. • Support the PTO Council and use it as a working group to assist with decision-making, ideas, innovations, etc.
2c. Principals shall work together, support each other, and share innovations.	<ul style="list-style-type: none"> • Principals will work as a part of the Leadership Team on problem solving and ways to further our moral imperatives, goals, and action plans.
2d. Professional development will be matched to organizational goals and will emphasize choice, relevancy, and district vision. Participants shall be encouraged to share their new learning.	<ul style="list-style-type: none"> • Develop new ways for teachers to share expertise that they have acquired. • Find ways to Continue <i>to provide quality research based</i> professional development even though federal funds for this purpose have been cut.
2e. Continue moving toward a collective bargaining approach that focuses on joint problem solving with employee associations.	<ul style="list-style-type: none"> • Use the negotiations process to focus on solving issues and finding innovations to better the quality of education, enhance

**OAK PARK UNIFIED SCHOOL DISTRICT
2013-2014 ORGANIZATION AND SHARED LEADERSHIP
MORAL IMPERATIVES**

	employee morale, and make Oak Park a great place to work.
2f. Administrators at the school and district level should be engaged with the students in the learning process.	<ul style="list-style-type: none"> Encourage administrators to find ways to work with students on a regular basis. Some ideas are through school gardens, enrichment activities, club sponsorships, etc.
2g. Develop branding, marketing and advocacy plan.	<ul style="list-style-type: none"> Continue a quarterly newsletter that is mailed out on a regular basis to the community at large. Support Our Children's Future advocacy group. Continue to work with Friends of Oak Park Schools, our Education Foundation
2h. Continue and expand a community outreach program.	<ul style="list-style-type: none"> Continue a community outreach committee and finds new ways to engage our community in the schools and ways for our schools to serve the community in areas beyond our core mission of providing a world-class education.
2i. Ensure that the moral imperatives, goals and associated action plan are presented to and understood by all levels of the organization and foster a decision making process whereby all decisions are weighed against the current goals.	<ul style="list-style-type: none"> Embed these moral imperatives, goals, and action plans into the core work that we do each day.
2j. Explore and implement paperless options throughout the program.	<ul style="list-style-type: none"> Principals will emphasize the use of digital technologies over paper whenever possible or appropriate. The Board and Leadership Team will continue to model this process. Seek a 10% reduction in paper use throughout the district.

**OAK PARK UNIFIED SCHOOL DISTRICT
2013-2014 TEACHING AND LEARNING
MORAL IMPERATIVES**

We believe:

- Every student can learn, and every student will reach their individual potential, when presented with the right opportunity including intervention strategies for students not progressing towards or meeting standards.
- The learning experience will include time for thoughtful reflection so that students learn to value and take pride in their work and understand the processes by which they learn most effectively.
- Learning opportunities should be as authentic as possible and personally meaningful. Students need to explore, create and discover.
- Every student should be encouraged to become independent learners, thinkers and producers.
- Each student’s natural joy of learning needs to be developed in a safe, stable, balanced and nurturing psychological and social environment so that they will become lifelong learners.
- Every student will meet or exceed state standards, which are a floor not a ceiling, and will not in any way restrict creative, imaginative and/or enriching teaching and learning experiences.
- All students should receive instruction that is differentiated. Learning experiences should emphasize depth, complexity, and novelty.
- All students should participate in programs that foster character development, ethical behavior, social responsibility, leadership skills and community service and exhibit the developed skills in all arenas and modes of interaction, including cyberspace.
- We recognize and celebrate diversity and understand it is our obligation to prepare our students with the appropriate tools and skills to live in a global society.
- Technology is one of the tools to enhance the learning experience and should become an internalized method of learning and expression.
- The infusion of technology in the learning environment should not be to the exclusion of the use of cursive handwriting, reading books, painting, drawing, and constructing with authentic materials.
- All aspects of student wellness are of paramount importance. This includes child nutrition, physical fitness, stress reduction and mental health and well-being.

GOALS	ACTION PLANS/MEASURABLE OUTCOMES
<i>1a. Design and implement a successful transition to Common Core standards</i>	<ul style="list-style-type: none"> • <i>Develop a plan that includes material acquisition, staff development, and technology integration.</i> • <i>Explore implementation of Next Generation Science Standards.</i> • <i>Transition from STAR assessments to Smarter Balance</i> • <i>Explore a student data management system.</i>
1b. Our emphasis on differentiated instruction shall continue so that all of our students experience a challenging learning environment through depth, complexity, and novelty.	<ul style="list-style-type: none"> • Provide more specialized professional development for teachers and staff. • Embed this emphasis into the teacher goal setting and evaluation

**OAK PARK UNIFIED SCHOOL DISTRICT
2013-2014 TEACHING AND LEARNING
MORAL IMPERATIVES**

	<p>process. All instructional staff should have goals related to this.</p> <ul style="list-style-type: none"> • Provide more opportunities for staff who attain expertise in certain areas to train other staff. • Release teachers to observe each other to hone expertise in this area.
1c. Continue articulation in math between MCMS and OPHS and elementary school and MCMS.	<ul style="list-style-type: none"> • Math articulation committee (K-12) will focus this year on transitions from grades 5 to 6 and 8 to 9. • Implement the Key Math Program at secondary level • Set new math benchmarks for elementary level
1d. Provide opportunities for students that will guide their future education/career choices, including college and career counseling at our high schools, vocational, technical arts and ROP classes, while increasing the percentage of students attending four year colleges.	<ul style="list-style-type: none"> • Maintain the college/career counseling position at OPHS as a priority despite budget issues if possible. • Implement new independent project program at OPHS, OPIS & OVHS. • Encourage more students to opt for 4-year colleges upon graduation from high school and ensure proper guidance throughout a student's academic career. • Explore a post-graduation tracking program to determine post-secondary school success using the Naviance module. • 9th & 10th grade parent & student College & Career education to create a 4-year plan for students • Continue to expand the use of Naviance • Naviance is being introduced to freshman.
1e. STEM instruction will emphasize experiential learning at all grade levels.	<ul style="list-style-type: none"> • Expand I2I, QuikScience and other programs to involve more students and teachers. • Continue to train newly hired math and science teachers on the use of new advanced SmartBoards. • Continue marine science focus at all levels. • Offer new Environmental Explorers, Computer Programming & Robotics electives @MCMS. • Continue to offer opportunities to participate in robotics, rocketry and solar boat teams and competition. • Offer Introductory & AP Computer Programming @ OPHS.
1f. Continue to define, communicate and more fully implement GATE program.	<ul style="list-style-type: none"> • Update the GATE brochure. • Encourage more professional development for staff and offerings for

**OAK PARK UNIFIED SCHOOL DISTRICT
2013-2014 TEACHING AND LEARNING
MORAL IMPERATIVES**

	<p>parents.</p> <ul style="list-style-type: none"> • Continue to articulate and expand the enrichment opportunities available to students at all of the schools. • Ensure that the three pillars of a quality GATE program are in place at all levels: Differentiation, Acceleration, and Enrichment. • Encourage expanded parent participation on GATE DAC
<p>1g. Intervention programs will be available to students in reading, writing and mathematics at all levels to ensure that all students are meeting standards in literacy and numeracy.</p>	<ul style="list-style-type: none"> • Math intervention program currently in place at grade 6 will be expanded to grade 7 at MCMS. • Explore a software program to better identify students who require intervention and help prescribe the types of intervention needed. • OPHS will continue to reduce the % of students enrolled in lower level math classes and instead provide intervention in the regular math classes. • Implement computer diagnostic assessments across scope & sequence of OPHS Math curriculum. • Create a Math Skills Computer Adaptive Learning Lab to facilitate student acceleration through scope & sequence. • OVHS CASHEE Algebra & Geometry online support. • OPIS is implementing <i>Teaching Texts</i> Math program.
<p>1h. A district-wide plan for environmental awareness will continue to be developed including combined efforts of actions at home, school and in the community.</p>	<ul style="list-style-type: none"> • EEAC will plan events and areas of focus throughout the school year including community field trips. • Recycling programs will be expanded at all levels. • Science enrichment programs will emphasize environmental science. • Energy conservation will be monitored and quantified. • Training for Environmental Education Initiative will begin. • Emphasis on water conservation. • District-wide “No Idling” campaign. • <i>Incorporate student learning opportunities into Prop. 39 projects.</i>
<p>1i. Continue to offer arts programs that will emphasize creativity, skill development, and universal participation in all areas of the visual and performing arts.</p>	<ul style="list-style-type: none"> • Continue restructuring & coordinating the elementary art and music programs. • <i>Promote music program at OPHS including a marching band.</i> • Add additional digital media classes @ OPHS, as well as additional sections of existing Arts courses. • MCMS will continue to add art integration to the Core classes.

**OAK PARK UNIFIED SCHOOL DISTRICT
2013-2014 TEACHING AND LEARNING
MORAL IMPERATIVES**

<p>1j. All programs should emphasize wellness and balance.</p>	<ul style="list-style-type: none"> • Child nutrition program will continue to improve food quality and serve more natural food and vegetarian options. • Support new Animal Rights Club at OPHS • Uniformity and balance of the student workload will continue to be reviewed. • Support EEAC theme for this year: Making Peace with Natural World: Peace Begins on Our Plates. • Staff will Continue to monitor student stress levels and overall balance. • Explore the Support the Stanford University <i>Challenge Success Student Survey</i> for spring semester at OPHS and MCMS. • Counselors will continue to develop a Crisis Response Tool for students at risk. Increase professional development in this area of student response. • Continue implementing TUPE (Tobacco Use Prevention Education) in Gr.6-12
<p>1k. Our athletic programs will develop leadership, teamwork, and individual athletic potential.</p>	<ul style="list-style-type: none"> • Expand athletic opportunities for students by adding additional sports & levels to programs already in place. • Develop positive leadership skills in athletics. • National Federation of State High School Associations, Fundamentals of Coaching course required for new coaches. • Continue administrative oversight of team sports • More flexibility will be available in terms of P.E. credit for in school and out of school athletics.
<p>1l. Our special education programs will provide the best possible outcomes in terms of meeting the specific needs of each child.</p>	<ul style="list-style-type: none"> • Continue specialized staff development for special education teachers, including increasing the number of teachers who have earned the Autism Authorization. • Offer staff development opportunities for general education teachers in specialized instructional strategies for learners with disabilities. • Expand targeted professional development for instructional aides, to include district-level and county-level trainings. • Increase articulation between sites for transitioning students. • Implement a parent education component that addresses the

**OAK PARK UNIFIED SCHOOL DISTRICT
2013-2014 TEACHING AND LEARNING
MORAL IMPERATIVES**

	<p>supports available as students' transition from one site to another.</p> <ul style="list-style-type: none"> • Provide general education teachers with additional professional development for pre-referral interventions for at-risk students. • Continue district-wide coordination of aide assignments to best serve students. • Structured social skills groups across school sites.
<p>1m. Counseling programs at all levels will be supported in order to meet the social and emotional needs, academic and career counseling of all students, as well as parent education. Anti-bullying strategies will be embedded in the program at each school. Stronger anti-bullying programs at elementary schools and middle school.</p>	<ul style="list-style-type: none"> • Continue to monitor the Safe School Ambassadors program at MCMS is to be reviewed and either modified or replaced. • Authentic learning opportunities for students to implement to improve school climate @MCMS. • Elementary counselor will present an anti-bullying assembly. This supports an integrated program to address bullying at the elementary level. • Courses will continue to be offered for elementary and pre-school parents in child development and other topics and explore options for parents of secondary students. • Elementary counselor will continue 'recess groups.' • Maintain counseling positions at all levels despite budget cuts if possible. • Explore the development of an Honor Code across the district.
<p>1n. We will continue to explore offer more opportunities for our students to attain proficiency in other languages and continue to evaluate the structure of our modern language programs.</p>	<ul style="list-style-type: none"> • Continue to offer Develop a plan for the continuance of the Chinese (Mandarin) language program as the FLAP grant expires. • Support the International Gala and other programs that celebrate the cultural diversity of our students. • Provide more authentic learning experiences in language classes.
<p>1n. Continue to prepare for the implementation of a Digital Citizenship curriculum at all grade levels.</p>	<ul style="list-style-type: none"> • Continue to work with VCOE AUP Task Force to develop a K-12 Digital Citizenship curriculum by the July 2012 deadline. <ul style="list-style-type: none"> ○ Identify how & when it will be adopted, implemented and monitored.
<p>1o. Develop standardized elementary technology curriculum standards.</p>	<ul style="list-style-type: none"> • Articulate programs at the three elementary schools that center on a single group of outcomes. • Exit skills and outcomes will be identified.
<p>1p. Implement a shift in the emphasis of technology from how you use a</p>	<ul style="list-style-type: none"> • Review and define Technology course descriptions, prerequisites &

**OAK PARK UNIFIED SCHOOL DISTRICT
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MORAL IMPERATIVES**

<p>specific computer program to how do I solve a problem, how to I answer a question, or how do I make something using technology. Imbed the use of technology in students' analytical, critical and creative thinking.</p>	<p>requirements</p> <ul style="list-style-type: none"> ○ Create/adapt curriculum to utilize authentic learning experiences. • Review technology/computer graduation requirements.
<p>1q. Update Technology Plan annually to assure it aligns with curricular goals.</p>	<ul style="list-style-type: none"> • Continue to review and update the Technology Plan annually. • Synthesize/summarize Section 3 "Curriculum" into a condensed document.
<p>1r. The Technology Committee will define 21st Century Classrooms v2.</p>	<ul style="list-style-type: none"> • Identify long term goals <ul style="list-style-type: none"> ○ Identify Professional Development needs to accomplish these goals. ○ Identify staffing needs to accomplish these goals. ○ Identify equipment/infrastructure needs to accomplish these goals. ○ Identify funding needs to accomplish these goals.
<p>1r. Greater emphasis on creating an environment that maximizes the potential of each child, including increased recognition of day to day learning</p>	<ul style="list-style-type: none"> • Develop a plan this fall (2012) that Continuing recognizes students for a variety of achievements at all levels. For example, teachers choose a few students for recognition at a monthly school assembly and achievement.

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: OCTOBER 15, 2013

**SUBJECT: C.5.a APPROVE AMENDMENT TO BOARD POLICY 5145.3 –
NONDISCRIMINATION/HARASSMENT – First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5145.3 – Nondiscrimination/Harassment?

BACKGROUND: Board Policy 5145.3 is a mandated policy updated to ensure compliance with CDE decision that uniform complaint procedures must be used to receive and investigate student complaints involving discrimination, harassment, intimidation, and bullying based on the characteristics covered within Education Code 234.1. Board Policy 5145.3 is being submitted with recommended changes from CSBA.

- ALTERNATIVES:**
1. Approve the amendment to Board Policy 5145.3 – Nondiscrimination/Harassment.
 2. Do not amend Board Policy 5145.3 – Nondiscrimination/Harassment.
 3. Adopt a modified version of the amendment to Board Policy 5145.3 – Nondiscrimination/Harassment.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.3(a)

Nondiscrimination/Harassment

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other education support programs, services, and activities. The Board prohibits, at any school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5131 – Conduct)

(cf. 5131.2 – Bullying)

(cf. 5137 – Positive School Climate)

(cf. 5145.9 - Hate-Motivated Behavior)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6164.6 - Identification and Education under Section 504)

Prohibited discrimination, harassment, intimidation, or bullying includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above that ***is so severe and pervasive that it*** affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects the student's educational opportunities.

The Board also prohibits any form of retaliation against any student who files a complaint or report regarding an incident of discrimination, harassment, intimidation, or bullying.

The Superintendent or designee shall provide age appropriate training and information to students, parents/guardians, and employees regarding discrimination, harassment, intimidation, and bullying, including, but not limited to, the district's nondiscrimination policy, what constitutes prohibited behavior, how to report incidents, and to whom such reports should be made.

(cf. 4131, 4231, 4331 – Staff Development)

In providing instruction, guidance, supervision, or other services to district students, employees and volunteers shall carefully guard against segregating or stereotyping students.

(cf. 1240 – Volunteer Assistance)

(cf. 6145 – Extracurricular and Cocurricular Activities)

(cf. 6145.2 – Athletic Competition)

(cf. 6164.2 – Guidance/Counseling Services)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.3(b)

The principal or designee shall develop a plan to provide students with appropriate accommodations when necessary for their protection from threatened or potentially harassing or discriminatory behavior.

Students who engage in discrimination, harassment, intimidation, bullying, or retaliation in violation of law, Board policy, or administrative regulation shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion. Any employee who permits or engages in prohibited discrimination, harassment, intimidation, bullying, or retaliation shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4119.21/4219.21/4319.21 – Professional Standards)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
~~*(cf. 5131 – Conduct)*~~
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 5145.2 – Freedom of Speech/Expression)

Grievance Procedures

The Board hereby designates Superintendent as Coordinator(s) for Nondiscrimination to handle complaints regarding discrimination and inquiries regarding the district's nondiscrimination policies:

Assistant Superintendent, Human Relations
Oak Park Unified School District
5801 E. Conifer Street
Oak Park, CA 91377
818-735-3226

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.3 - Uniform Complaint Procedures)

Any student who feels that he/she has been subjected to discrimination, harassment, intimidation, or bullying should immediately contact the Coordinator, the principal or any other staff member. ***In addition***, any student who observes an incident shall report the incident to the Coordinator or principal, whether or not the victim files a complaint.

Any school employee who observes an incident of discrimination, harassment, intimidation, or bullying ***or to whom such an incident is reported*** shall report the incident to the Coordinator or principal, whether or not the victim files a complaint.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.3(c)

In addition, the employee shall immediately intervene when safe to do so. (Education Code 234.1)

Upon receiving a complaint of discrimination, harassment, intimidation or bullying, the Coordinator shall immediately investigate the complaint in accordance with site-level grievance procedures specified in AR 5145.7 – Sexual Harassment.

(cf. 5145.7 – Sexual Harassment)

The Superintendent or designee shall ensure that the student handbook clearly describes the district's nondiscrimination policy, procedures for filing a complaint regarding discrimination, harassment, intimidation or bullying, and the resources that are available to students who feel that they have been the victim of any such behavior. The district's policy may also be posted on the district website or any other location that is easily accessible to students.

(cf. 1113 – District and School Web Sites)

(cf. 1114 – District-Sponsored Social Media)

(cf. 6163.4 – Student Use of Technology)

~~Within 30 days of receiving the district's report, the complainant may appeal to the Board if she/she disagrees with the resolution of the complaint. The Board shall make a decision at its next regular meeting and its decision shall be final.~~

When required pursuant to Education Code 48985, complaint forms shall be translated into the student's primary language.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex, especially:

48900.3 Suspension or expulsion for act of hate violence

48900.4 Suspension or expulsion for threats or harassment

48904 Liability of parent/guardian for willful student misconduct

48907 Student exercise of free expression

48950 Freedom of speech

48985 Translation notices

49020-49023 Athletic programs

51500 Prohibited instruction or activity

51501 Prohibited means of instruction

60044 Prohibited instructional materials

CIVIL CODE

1714.1 Liability of parents/guardians for willful misconduct of minor

PENAL CODE

422.55 Interference with constitutional right or privilege

422.6 Crimes, harassment

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform Complaint Procedures

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.3(d)

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI & VII Civil Rights Act of 1964 as amended

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

COURT DECISIONS

Donovan v. Poway Unified School District (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010

~~*CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES*~~

~~California Student Safety and Violence Prevention—Laws and Regulations, April 2004~~

FIRST AMENDMENT CENTER PUBLICATIONS

Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common Ground, 2006

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Dealing with Legal Matter Surrounding Students' Sexual Orientation and Gender Identity, 2004

U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Harassment and Bullying, October 2010

Notice of Non-Discrimination, January, 1999

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Safe Schools Coalition: <http://www.casafeschools.org>

First Amendment Center: <http://www.firstamendment.org>

National School Boards Association: <http://www.nsba.org>

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Adopted: 10-15-80

Amended: 5-20-86, 8-18-92, 9-17-02, 9-21-10, 8-21-12

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT
DATE: OCTOBER 15, 2013
**SUBJECT: C.5.b. APPROVE AMENDMENT OF BOARD POLICY 6011 –
ACADEMIC STANDARDS – First Reading**

ISSUE: Should the Board of Education approve amendment of Board Policy 6011 – Academic Standards?

BACKGROUND: Board Policy 6011 is revised to reflect the State Board of Education’s adoption of the Common Core Standards, a set of national voluntary standards in English language arts and mathematics. Board Policy 6011 is being submitted with recommended changes from CSBA.

ALTERNATIVES: 1. Approve the amendment of Board Policy 6011 – Academic Standards.
2. Do not approve the amendment Board Policy 6011 – Academic Standards.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT	
Laifman	_____	_____	_____	_____	
Pallant	_____	_____	_____	_____	
Rosen	_____	_____	_____	_____	
von Schneidau	_____	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____	
Student Rep	_____	_____	_____	_____	

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6011(a)

Academic Standards

The Governing Board shall adopt **high** academic standards for student achievement which challenge all students to reach their full potential and ~~which clarify~~ **specify** what students are expected to know and be able to do at each grade level and in each area of study. ***These standards shall reflect the knowledge and skills needed for students to be adequately prepared for postsecondary education, employment, and responsible citizenship.***

The Superintendent or designee shall provide the Board with recommended standards **using** ~~in~~ ~~developing these recommended standards, the Superintendent or designee shall use~~ a process that involves teachers, school site and district administrators, students, parents/guardians, community members and Board Members. He/she shall ensure the proper articulation of standards between grade levels **and the** alignment of the standards with the district's vision and goals, **graduation requirements, college entrance requirements, and other desired student outcomes. He/she also shall ensure that the standards are easily understandable and measurable.**

(cf. 0000 – Vision)

(cf. 0200 – Goals for the School District)

(cf. 1220 – Citizen Advisory Committees)

(cf. 1700 – Relations Between Private Industry and the Schools)

(cf. 6146.1 – High School Graduation Requirements)

(cf. 6146.5 – Elementary/Middle School Graduation Requirements)

District standards for English language arts, English language development, mathematics, science, health education, history-social science, physical education, visual and performing arts, world languages, career technical education and preschool education shall meet or exceed statewide model content standards adopted by the State Board of Education or the State Superintendent of Public Instruction as applicable.

(cf. 5148.3 – Preschool/Early Childhood Education)

(cf. 6142.2 – World/Foreign Language Instruction)

(cf. 6142.6 – Visual and Performing Arts Education)

(cf. 6142.7 – Physical Education and Activity)

(cf. 6142.8 – Comprehensive Health Education)

(cf. 6142.91 – Reading/Language Arts Instruction)

(cf. 6142.92 – Mathematics Instruction)

(cf. 6142.93 – Science Instruction)

(cf. 6142.94 – History-Social Science Instruction)

(cf. 6174 – Education for English Language Learners)

(cf. 6178 – Career Technical Education)

District ***curriculum, instruction, student assessments, and evaluations of the instructional program shall be aligned with the district content*** standards. In accordance with Education

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BOARD POLICY**

Series 6000

Instruction

BP 6011(b)

Code 44662, ***standards of expected student achievement*** also shall ***be used in*** ~~also provide a basis for evaluating the instructional program, making decisions about curriculum and assessment, and, evaluating teacher performance.~~

(cf. 0500 – Accountability)
(cf. 4115 – Evaluation/Supervision)
(cf. 6141 – Curriculum Development and Evaluation)
(cf. 6143 – Courses of Study)
(cf. 6162.5 – Student Assessment)
(cf. 6190 – Evaluation of the Instructional Program)

Teachers and school administrators shall receive ongoing professional development to inform them of changes in the standards and to building their capacity to implement effective standards-based instructional methodologies.

(cf. 4131/4231 – Staff Development)

The Superintendent or designee shall annually communicate the applicable standards to students and their parents/guardians to inform them of the expectations for student learning at their grade level.

Staff shall continually assess students' progress toward meeting the standards, report each student's progress to the student and his/her parents/guardians, and offer remedial assistance in accordance with Board policy and administrative regulation.

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 6177- Summer School)
(cf. 6179 – Supplemental Instruction)

The Superintendent or designee shall ensure that district standards are regularly reviewed and updated as necessary. At a minimum, district standards shall be reviewed whenever applicable statewide standards are revised and ***in response to changing student needs*** ~~whenever data on student achievement demonstrate that students are not adequately achieving the standards in a particular grade level or subject area.~~

Legal Reference:

44662 Evaluation of certificated employees
51003 Statewide academic standards
60605-60605.5 **9** Adoption of statewide academically rigorous content and performance standards
UNITED STATES CODE, TITLE 20
6311 State academic standards and accountability for Title I, Part A

Management Resources:

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6011(c)

CSBA PUBLICATIONS

Common Core Standards, Fact Sheet, August 2010

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

World Language Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2009

California Preschool Learning Foundations, Vol. 1, 2008

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, March 2008

California Career Technical Education Model Curriculum Standards, Grades Seven Through Twelve, 2006

Physical Education Model Content Standards for California Public Schools, Kindergarten Through Grade Twelve, January 2005

Visual and Performing Arts Content Standards for California Public Schools, Prekindergarten through Grade Twelve, January 2001

English-Language Development Standards for California Public Schools, Kindergarten Through Grade Twelve, July 1999

History-Social Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve, October 1998

Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve, October 1998

English-Language Arts Content Standards for California Public Schools, Kindergarten Through Grade Twelve, December 1997

Mathematics Content Standards for California Public Schools, Kindergarten Through Grade Twelve, December 1997

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

Common Core State Standards Initiative: <http://www.corestandards.org>

Council of Chief State School Officers: <http://www.ccsso.org>

National Governors Association Center for Best Practices: <http://www.nga.org.center>

U.S. Department of Education: <http://www.ed.gov>

Adopted: 9-17-02

Amended: 8-24-04, 11-17-09

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 15, 2014
SUBJECT: C.5.c. APPROVE AMENDMENT TO BOARD POLICY 6159.2 – NONPUBLIC, NONSECTARIAN SCHOOL AND AGENCY SERVICES FOR SPECIAL EDUCATION – First Reading

ISSUE: Should the Board of Education amend Board Policy 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education?

BACKGROUND: Board Policy 6159.2 is a mandated policy being updated to reflect new law (SB 121, 2013) which prohibits the referral of a student with a disability to, or placement in, a nonpublic, nonsectarian school without the student’s individualized education program team’s agreement. Board Policy 6159.2 is being submitted with changes recommended by CSBA.

- ALTERNATIVES:**
1. Approve the amendment of Board Policy 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education.
 2. Do not approve the amendment Board Policy 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6159.2(a)

Nonpublic, Nonsectarian School And Agency Services For Special Education

The Governing Board ***recognizes its responsibility to provide all district students, including students with disabilities, a free appropriate public education in accordance with law. When the district is unable to provide direct special education and/or related services to students with disabilities, the Board may enter into a contract with state-certified a nonpublic, nonsectarian schools or agency to meet the students' needs. provide special education services or facilities when an appropriate public education program is not available.***

(cf. 0430 - Comprehensive Local Plan for Special Education)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 3541.2 - Transportation for Students with Disabilities)

(cf. 4112.23 - Special Education Staff)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

(cf. 6159 - Individualized Education Program)

(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

(cf. 6164.4 - Identification of Individuals for Special Education)

~~When entering into agreements with~~ ***In selecting nonpublic, nonsectarian schools or agencies with which the district may contract for the placement of any district student with disabilities, the Superintendent or designee shall follow the procedures specified in law and accompanying administrative relation. Board shall consider the needs of the individual student and the recommendations of the individualized education program (IEP) team. The IEP team shall remain accountable for monitoring the progress of students placed in nonpublic, nonsectarian programs towards the goals identified in each student's IEP.***

Prior to entering into a contract to place any student in a nonpublic, nonsectarian school or agency, the Superintendent or designee shall verify that the school or agency is certified to provide special education and related services to individuals with disabilities in accordance with Education Code 56366. In addition, the Superintendent or designee shall monitor, on an ongoing basis, the certification of any nonpublic, nonsectarian school with which the district has a contract to ensure that the school or agency's certification has not expired.

No district student shall be placed in a nonpublic, nonsectarian school or agency unless the student's individualized education program (IEP) team has determined that an appropriate public education alternative does not exist and that the nonpublic, nonsectarian school or agency placement is appropriate for the student. In accordance with law, any student with disabilities placed in a nonpublic, nonsectarian school or agency shall have all the rights and protection to which students with disabilities are generally entitled, including, but not limited to, the procedural safeguards, due process rights, and periodic review of his/her IEP. (Education Code 56195.8, 56342.1)

(cf. 6159 - Individualized Education Program)

(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6159.2(b)

During the period when any student with disabilities is placed in a nonpublic, nonsectarian school or agency, the student's IEP team shall retain responsibility for monitoring the student's progress towards meeting the goals identified in his/her IEP.

Legal References:

EDUCATION CODE

56034-56035 Definitions of nonpublic, nonsectarian school and agency
56042 Placement not to be recommended by attorney with conflict of interest
56101 Waivers
56163 Certification
56168 Responsibility for education of student in hospital or health facility school
56195.8 Adoption of policies
56342.1 Individualized education program; placement
56360-56369 Implementation of special education
56711 Computation of state aid
56740-56743 Apportionments and reports
56760 Annual budget plan; service proportions
56775.5 Reimbursement of assessment and identification costs

FAMILY CODE

7911-7912 Interstate compact on placement of children

GOVERNMENT CODE

7570-7588 Interagency responsibilities for providing services to children with disabilities, especially:
7572.55 Seriously emotionally disturbed child; out-of-state placement

WELFARE AND INSTITUTIONS CODE

362.2 Out-of-home placement for IEP
727.1 Out-of-state placement of wards of court

CODE OF REGULATIONS, TITLE 5

3001 Definitions
3061-3069 Nonpublic, nonsectarian school and agency services

UNITED STATES CODE, TITLE 20

1400 - 1487 Individuals with Disabilities Education Act
CODE OF FEDERAL REGULATIONS, TITLE 34

300.400 - 300.487 Children with disabilities in private schools

COURT DECISIONS

Agostini v. Felton, (1997) 521 U.S. 203, 117 S.Ct. 1997

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

WEB SITES

CDE: <http://www.cde.ca.gov>

US Department of Education, Office of Special Education and Rehabilitative Services:

<http://www.ed.gov/offices/OSERS>

Adopted: 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 15, 2013

SUBJECT: C.5.d APPROVE AMENDMENT OF BOARD POLICY 6164.6 – IDENTIFICATION AND EDUCATION UNDER SECTION 504 - First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6164.6 – Identification and Education Under Section 504?

BACKGROUND: Board Policy 6164.6 is being updated to reflect new guidance from the U.S. Department of Education’s Office for Civil Rights (OCR) clarifying district’s responsibility to provide opportunities for students with disabilities to participate in extracurricular athletic and other nonacademic programs or activities that constitute the overall education educational program. Board Policy 6164.6 is being submitted with recommended language from CSBA.

- ALTERNATIVES:**
1. Approve the amendment of Board Policy 6164.6 – Identification and Education Under Section 504.
 2. Do not approve the amendment Board Policy 6164.6 – Identification and Education Under Section 504.
 3. Adopt a modified version of the amendment to Board Policy 6164.6 – Identification and Education Under Section 504.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6164.6(a)

Identification and Education Under Section 504

The Governing Board *believes that all children, including children with disabilities, should have an opportunity to learn in a safe and nurturing environment. This district will work to identify children with disabilities who reside within its jurisdiction in order to ensure that they receive educational and related services required by law.* recognizes the need to identify and evaluate children with disabilities in order to provide them with services required by law.

The *Superintendent or designee* district shall provide *identified students with disabilities with a free, appropriate public education as defined* to students who reside within the district and who are classified as disabled under Section 504 of the federal Rehabilitation Act of 1973. Such students shall receive regular or special education and related aids and services designed to meet their individual educational needs as adequately as the needs of non-disabled students are met. (34 CFR 104.33)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0430 - Comprehensive Local Plan for Special Education)

(cf. 5141.24 – Administering Medication and Monitoring Health Conditions)

(cf. 5141.22 – Infectious Diseases)

(cf. 5141.23 – Asthma Management)

(cf. 5141.23 – Specialized Health Care Services)

(cf. 5141.27 – Food Allergies/Special Dietary Needs)

(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6164.4 – Identification and Evaluation of Individuals for Special Education)

In addition, qualified students with disabilities shall be provided an equal opportunity to participate in programs and activities that are integral components of the district’s basic education program, including, but not limited to, extracurricular athletics, interscholastic sports, and/or other nonacademic activities. (34 CFR 104.37)

(cf. 6145 – Extracurricular and Cocurricular Activities)

(cf. 6145.2 – Athletic Competition)

(cf. 6145.5 – Student Organizations and Equal Access)

In providing services to students with disabilities under Section 504, the Superintendent or designee shall ensure district compliance with law, including providing the students and their parents/guardian with applicable procedural safeguards and required notifications. Any dispute as to the identification, evaluation, or placement of any student with a disability shall be resolved in accordance with the processes specified in the “Procedural Safeguards” section of the accompanying administrative regulation.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Instruction

BP 6164.6(b)

Legal Reference:

EDUCATION CODE

49423.5 Specialized physical health care services

CODE OF REGULATIONS, TITLE 5

3051.12 Health and Nursing Services

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1400 -1487 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

705 Definitions; Vocational Rehabilitation Act

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

104.1 - 104.61 Nondiscrimination on the basis of handicap, especially

104.1 Purpose to effectuate Section 504 of the Rehabilitation Act of 1973

104.3 Definitions

104.32 Location and notification

104.33 Free appropriate public education

104.34 Educational setting

104.35 Evaluation and placement

104.36 Procedural safeguards

COURT DECISIONS

Christopher S. v. Stanislaus County Office of Education, (2004) 384 F.3d 1205

Management Resources:

CSBA PUBLICATIONS

Rights of Students with Diabetes Under IDEA and Section 504, Policy Brief, November 2007

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

Legal Advisory on Rights of Students with Diabetes in California's K-12 Public Schools, August 2007

U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter, January 2013

Dear Colleague Letter and Questions and Answers on ADA Amendments Act of 2008 for Students with Disabilities Attending Public Elementary and Secondary Schools, January 2012

Free Appropriate Public Education for Students with Disabilities: Requirements under Section 504 of the Rehabilitation Act of 1973, **September 2007** ~~July 1999~~

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr/index.html?src=mr>

Adopted: 9-17-02

Amended: 5-20-08

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 15, 2013
SUBJECT: C.5.e. APPROVE AMENDMENT OF BYLAWS OF THE BOARD 9130 – BOARD COMMITTEES - First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Bylaws of the Board 9130 – Board Committees?

BACKGROUND: Board Bylaw 9130 is updated to clarify applicability of the Brown Act to Board-created committees, describe the circumstances under which committees may meet in closed session, and reflect an Attorney General opinion that a committee created through a collective bargaining agreement is not a committee created by the board and thus is not necessarily subject to open meeting requirements.. Board Bylaw 9140 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the amendment of Bylaws of the Board 9130 – Board Committees.
2. Do not approve the amendment Bylaws of the Board 9130 – Board Committees.
3. Adopt a modified version of the amendment to Bylaws of the Board 9130 – Board Committees.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

Series 9000

Bylaws of the Board

BB 9130(a)

Board Committees

The Governing Board may establish ~~Board~~ **a** committees *whenever it determines that such a committee would benefit the district by providing diverse viewpoints, specialized knowledge or expertise, or increased efficiency. Such committees may be subcommittees of the Board or committees that include members of the community, staff, or other stakeholder groups,* as necessary. The Board shall determine the duties of the committee at the time of its appointment. ~~Unless specifically authorized by the Board to act on its behalf, Board committees shall act in an advisory capacity. When its duties have been completed, the committee shall be dissolved.~~

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 – Representatives and Deliberative Groups)

(cf. 9140 – Board Representatives)

Upon establishing a committee, the Board shall clearly define the committee’s purpose, any timeline for completion of assigned responsibilities, any stakeholder groups or individuals to be represented on the committee, length of time that committee members are expected to serve, and expectations for reporting to the Board and/or Superintendent or designee. Unless specifically authorized by the Board to act on its behalf, the committee shall act in an advisory capacity.

Except for subcommittees of the Board, committee members shall, as appropriate, be recommended by the Superintendent or designee and appointed by the Board president, subject to Board approval.

(cf. 9121 – President)

The Superintendent or designee shall provide committee members with information and assistance necessary for the fulfillment of the committee’s charges, and may serve as a non-voting advisor to the committee at the discretion of the Board.

Whenever so charged, committees may actively seek input and participation by parents/guardians, staff, community, and students, and may consult with local public boards and agencies.

Any committee not required by law may be dissolved when its duties or term has been completed or whenever the Board deems necessary.

Committee Meetings

*Unless otherwise exempted by law, Board-created committees shall provide public notice of their meetings and conduct these meetings in accordance with **Government Code 54950-54963 (the Brown Act)**. ~~state open meeting laws.~~*

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

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Bylaws of the Board

BB 9130(b)

(cf. 9320 - Meetings and Notices)
(cf. 9322 - Agenda/Meeting Materials)

However, Board advisory subcommittees composed solely of less than a quorum of the members of the Board are not subject to open meeting laws unless they are standing committees of the Board, irrespective of membership, are those that have a continuing subject matter jurisdiction or a meeting schedule established by action of the Board. (Government Code 54952)

Standing committees with a continuing subject matter jurisdiction include, but are not limited to, those responsible for providing advice on budgets, audits, Board policy, contracts, and personnel matters at the Board's request.

(cf. 3100 – Budget)
(cf. 3430 – Investing)
(cf. 9310 – Board Policies)

When a majority of the members of the Board attend an open and noticed meeting of a standing committee, the Board members who are not members of the standing committee shall attend only as observers. (Government Code 54952.2)

Whenever any advisory or standing committee, including a committee not otherwise subject to the Brown Act, posts a meeting agenda at least 72 hours in advance of the meeting, that meeting shall be considered as a regular meeting of the Board for the purposes of the Brown Act and therefore must be held within district boundaries unless otherwise authorized by law. (Government Code 54954)

Committees may meeting in closed session during a regular or special meeting only for those purposes specifically authorized by law for closed sessions held by the Board.

(cf. 9321 – Closed Sessions Purposes and Agendas)

~~Meetings of advisory committees or standing committees for which an agenda is posted at least 72 hours in advance of the meeting pursuant to Government Code 54954.2, shall be considered, for purposes of the Brown Act, as regular meetings of the Board. (Government Code 54954)~~

~~Standing committees with a continuing subject matter jurisdiction include but are not limited to those responsible for providing advice on budgets, audits, contracts and personnel matters at the Board's request.~~

~~The Superintendent or designee may serve as an advisor to any committee at the discretion of the Board.~~

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BB 9130(c)

~~When a Board committee composed exclusively of Board members has provided for public comment on an item at a public meeting before or during the committee's consideration of the item, the Board is not obliged to provide for public comment on the item at a subsequent Board meeting. Public comment shall be afforded, however, if the Board determines that the item has been substantially changed since it was heard by the committee. (Government Code 54954.3)~~

~~Committees shall act in an advisory capacity making recommendations to the Board but shall take no action which is binding on the full Governing Board.~~

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

35024 Executive committee

35160 Authority of governing boards

35160.1 Broad authority of school districts

GOVERNMENT CODE

54950-54963 The Brown Act, especially:

54952 Legislative body, definition

54952.2 Definition of meeting

54954 Time and place of regular meetings; special meetings; emergencies

54954.3 Opportunity for public to address legislative body

54957 Closed session purposes

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

ATTORNEY GENERAL OPINIONS

81 Ops.Cal.Atty.Gen. 156 (1998)

80 Ops.Cal.Atty.Gen. 308 (1997)

79 Ops.Cal.Atty.Gen. 69 (1996)

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, 2009

WEB SITES:

CSBA: <http://www.csba.org>

National School Boards Association: <http://www.nsba.org>

Adopted: 10-19-77

Amended: 3-2-83, 11-6-84, 9-11-90, 3-12-02, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: OCTOBER 15, 2013

**SUBJECT: C.5.f. APPROVE AMENDMENT OF BYLAWS OF THE BOARD 9220–
GOVERNING BOARD ELECTIONS- First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Bylaws of the Board 9220 – Governing Board Elections?

BACKGROUND: Bylaw 9220 is updated to reflect new law (AB 2410, 2012) which provides that a person is ineligible to hold public office if he/she is convicted of a felony involving bribery, offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any of these crimes. Board Policy 9220 is being submitted with recommended changes from CSBA.

- ALTERNATIVES:**
1. Approve the amendment of Bylaws of the Board 9220 – Governing Board Elections.
 2. Do not approve the amendment Bylaws of the Board 9220 – Governing Board Elections.
 3. Adopt a modified amendment of the Bylaws of the Board 9220 – Governing Board Elections.

RECOMMENDATION: At the discretion of the Board.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

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BB 9220(a)

Governing Board Elections

Any person is eligible to be a Governing Board member, without further qualifications, if he/she is 18 years of age or older, a citizen of **California** ~~the state~~, a resident of the school district, a registered voter and not legally disqualified from holding civil office. ***Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United State of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law.*** (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign his/her position before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

(cf. 9224 – Oath of Affirmation)

(cf. 9270 - Conflict of Interest)

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with state and federal law.

~~When possible, Board election procedures shall be conducted in accordance with the California Education Code and Elections Code.~~

(cf. 9110 - Terms of Office)

Electing Board Members

Board members may reside anywhere within the district's boundaries and shall be elected by all voters in the district.

To ensure ongoing compliance with the California and federal Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

If the Board determines that a change is necessary, it shall adopt a resolution at an open meeting specifying the change(s) and shall, in accordance with Education Code 5019 or other

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applicable provision of law, obtain approval from the county committee on school district organization having jurisdiction over the district.

(cf. 9320 – Meetings and Notices)

Campaign Conduct

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 9005 – Governance Standards)

Statement of Qualifications

The district shall assume no part of the cost of printing, handling, translating or mailing candidate statements filed pursuant to Elections Code 13307. ***As a condition of having candidate statements including in the voter's pamphlet, the district may require*** candidates ~~may be required~~ to pay their *estimated* pro rata share of these costs to the district in advance as specified in Elections Code 13307.

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to notify the county clerk elections official describing both of the following: of this policy on or before the 125th day before each Board member election. (Elections Code 10509)

- 1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term***
- 2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Electionc Code 13307***

(cf. 9223 – Filing Vacancies)

Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

Tie Votes in Board Member Elections

Before each election, the Board shall establish whether a potential tie is to be resolved by lot or with a runoff election. (Education Code 5016)

**OAK PARK UNIFIED SCHOOL DISTRICT
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Bylaws of the Board

BB 9220(c)

After an election for which the Board has decided to resolve a tie by lot, the Board shall immediately notify the candidates who received the tie votes of the time and place where ***the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner*** by lots ~~shall be cast to determine the winner~~. (Education Code 5016)

After an election for which the Board has decided to resolve a tie with a runoff election, the Board shall schedule the runoff election in accordance with law. (***Education Code 5016***)

Legal Reference:

EDUCATION CODE

1000 Composition, and trustee area, county board of education

1006 Qualifications for holding office, county board of education

5000-5033 Elections

5220-5231 Elections

5300-5304 General provisions (conduct of elections)

5320-5329 Order and call of elections

5340-5345 Consolidation of elections

5360-5363 Election notice

5380 Compensation (of election officer)

5390 Qualifications of voters

5420-5426 Cost of elections

5440-5442 Miscellaneous provisions (re returns, recounts, etc.)

7054 Use of district property

35107 Eligibility; school district employees

35177 Campaign expenditures or contributions

35239 Compensation of governing board member of districts with less than 70 ADA

ELECTIONS CODE

20 Public office eligibility

1302 Local elections, school district election

2201 Grounds for cancellation

2220-2226 Residency confirmation procedures

4000-4004 Elections conducted wholly by mail

10400-10418 Consolidation of elections

10509 Notice of election by secretary

10600-10604 School district elections

13307 Candidate's statement

13309 Candidate's statement, indigency

14025-14032 California Voting Rights Act

20440 Code of Fair Campaign Practices

GOVERNMENT CODE

1021 Conviction of crime

1097 Illegal participation in public contract

12940 Nondiscrimination, Fair Employment and Housing Act

81000-91013 Political Reform Act

**OAK PARK UNIFIED SCHOOL DISTRICT
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Bylaws of the Board

BB 9220(d)

PENAL CODE

68 Bribes

74 Acceptance of gratuity

424 Embezzlement and falsification of accounts by public officers

661 Removal for neglect or violation of official duty

CALIFORNIA CONSTITUTION

Article 2, Section 2 Voters, qualifications

Article 7, Section 7 Conflicting offices

Article 7, Section 8 Disqualification from office

UNITED STATES CODE, TITLE 42

1972-1973aa-6 Voting Rights Act

COURT DECISIONS

Rey v. Madera Unified School District, (2012) 138 Cal.Rptr. 3d 192

Randall v. Sorrell, (2006) 126 S.Ct. 2479

Sanches v. City of Modesto, (2006) 51 Cal.Rptr.3d 821

Dusch v. Davis, (1967) 387 U.S. 112

~~California Pro-life Council Political Action Committee v. Jan Scully et. al., (1998) 989 F.Supp. 1282~~

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 49 (2002)

83 Ops.Cal.Atty.Gen. 181 (2000)

81 Ops.Cal.Atty.Gen. 98 (1998)

69 Ops.Cal.Atty.Gen.290 (1986)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

CA Secretary of State's Office: <http://www.ss.ca.gov>

Institute for Local Self Government: <http://www.cal-ilg.org>

Adopted: 3-2-83

Amended: 11-6-84, 9-11-90, 3-12-02, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 15, 2013
SUBJECT: VIII.1. MONTHLY CASH FLOW REPORT

DISCUSSION

ISSUE: Shall the Board receive and review a status report on District's actual and projected cash flow through September of the 2013-14 school year?

BACKGROUND: The State's funding appropriation schedule for school districts is always challenging. The transition from traditional Revenue Limits to the new Local Control Funding Formula, and an attendant shift in appropriation funding schedules that still defers current year cash to the subsequent fiscal year, continues to present significant issues in the management of the District's cash flow. Given this critical period in school district finance, budget, and cash management, the Business Office regularly generates cash flow reports as an ongoing tool to assist the Administration and Board in analyzing and managing the District's cash and maintaining fiscal solvency. This report is updated monthly to reflect actual receipts and disbursements and to update projections based on the latest information.

RECOMMENDATION: None. Information only.

Prepared by: Barbara Dickerson, Director, Fiscal Services
Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 15, 2013

SUBJECT: VIII.2. ENROLLMENT AND ATTENDANCE REPORT – 2013-14 MONTH 1
INFORMATION

ISSUE: Shall the Board receive and review a status report on District enrollment and attendance through Month 1 of the 2013-14 school year?

BACKGROUND: As student enrollment and attendance plays a key factor in General Fund revenues, staffing, and expense, it is critical that the Board and Administration carefully monitor these factors in assessing both appropriate student support and the District's financial position. Accordingly, staff has prepared current enrollment and attendance information through the end of the most recent reporting period to assist in this review. This report will be updated and reported to the Board each month at its regular meetings,

RECOMMENDATION: None. Information only.

Prepared by: Barbara Dickerson, Director, Fiscal Services
Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,
Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: Debra A. Burgher, Principal, Brookside Elementary School
DATE: October 15, 2013
SUBJECT: Monthly Board Report

SCHOOL SITE COUNCIL MEETING: Brookside School Site Council will meet on October 8. New parent members are: Crystal Garcia-Bell, Samantha Kinkaid, Becky Wiederspahn and Monica Chizzo. Staff members are: Debra Burgher, Lynn Moderhak, Barbie Lee and Virginia Standring. Meetings will be on Tuesdays at 2:45 pm.

THE EDIBLE GARDEN ~ NEW CLUB FOR 3RD GRADERS: Brookside's Edible Garden program will focus on team learning and personal responsibility while reinforcing studies in science, reading, art, and math. Our students will learn the art and science of gardening while maintaining an organic growing environment. Brookside parent, Samantha Kinkaid, has developed a year-round garden plan to guide students and their advisors as they interact with the school garden.

THE PAW PRINT PRESS ~ NEW CLUB FOR 5TH GRADERS: Fifth grade student reporters will create original content for the Paw Print Press newspaper club. Meetings will be on Tuesdays during lunch. The first meeting was October 1st. Students will be responsible for checking the accuracy of their own sources and facts. The Production Manager will format each copy according to the approved template. Parent coordinator, Mrs. Julie Hearst, has set October 21st the first editorial deadline. Mrs. Burgher will do final edits and serve as the Faculty Advisor.

BROOKSIDE CHORUS PROGRAM: The fall chorus program begins the first week in October. Mrs. Amanda Benjamin, Brookside's music teacher, is directing our chorus program this year. Mrs. Benjamin earned a degree in music from UC Davis. She has musical theatre experience playing the roles of Maria in *West Side Story* and Betsy in *Sweet Charity*. Amanda also served as the Vocal Coach for Live Oak Theatre. Mrs. Benjamin teaches students the fundamentals of music such as note names and rhythms as well as songs and games.

REFLECTIONS ART PROGRAM & GALLERY NIGHT: The 2013-14 Reflections program theme is "Believe, Dream, Inspire". Students are encouraged to explore their talents as they bring the theme to life through film production, dance choreography, literature, music composition, photography, and visual arts. The Reflections Gallery Night is October 28th at 6:30 PM in the MPR. Mrs. Heather Coopersmith is the chairman for the 2013-14 Reflections competition at Brookside. Thank you Mrs. Coopersmith!

RED RIBBON WEEK: BES student council members will lead the Monday morning assembly to kick off Red Ribbon Week on Oct. 21st. They will provide information and encourage students to make a promise to lead a healthy and active lifestyle, free from alcohol, drugs and tobacco. The *Stranger Danger* assemblies will be on Oct. 23 in the MPR.

NEW SAFETY PROCEDURES: Starting on September 30, parents will say goodbye to their children at the front of the school or in the lunch area. Additional yard supervisors are available to support the children as we make this change. During the school day, a yard supervisor will be roving the campus to ensure all people on campus are staff members or volunteers only.

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified School District Board of Education

FROM: Erik Warren, Principal, Oak Hills Elementary School

DATE: October 15, 2013

SUBJECT: Monthly Board Report

Back-to-School Night

Back to school night was a great success. We held two sessions, K-2nd and 3rd-5th. Each group began with a brief general meeting and then proceeded to the classrooms to meet with their teacher. The presentations in each classroom were professionally done, informative, and positive. The parents were pleased to learn about the exciting learning opportunities that await their children over the course of the year. They left reassured that their child not only be appropriately challenged by an engaging teacher, but also cared for by a teacher who is approachable and communicative. The teachers especially appreciated visits from Board Members Barbara Laifman and Sepideh Yeoh, and Superintendent, Tony Knight, especially on such a busy night.

Student Council

The Oak Hills student council is off to a great start. Students from each homeroom class are selected by their classmates to represent their class at our monthly meetings. Officers are then selected from among the representatives. All students who are interested in running for any position are welcome to participate as a member at large, regardless of the outcome of the elections. The spring semester officers are:

President:	Jackson Finch
Vice-President:	Emily Teichner
Secretary:	Thaen Mozhi Anand
Treasurer:	Bradee Sandler
Publicists:	Aniket Dasappan Alex Gaspar
	Lauren Nicholson Shelby Snyder

Congratulations to all of our candidates for delivering thoughtful speeches, and running honorable campaigns. We look forward to their service and leadership.

Oak Hills Family Picnic

On Friday evening, September 27th, the entire Oak Hills community gathered on the playground for the Oak Hills Family Picnic. We enjoyed food, dancing, and a bake sale. Students painted beautiful tiles that will soon become the backsplash for our playground drinking fountains. While we can only estimate attendance, the turnout this year seemed very good. This proved to be a great opportunity to welcome all newcomers, as well as spend time with old friends.

Common Core – Smarter Balanced Parent Information Meeting

Oak Hills was honored to have Dr. Leslie Heilbron present at our first PTA meeting of the year. We had over sixty parents in attendance. Dr. Heilbron explained the Common Core Standards and the SmarterBalanced Assessments, and discussed the impact they will have on our students here in Oak Park. Parents asked excellent questions and were happy to learn that these new standards and the assessments are much more closely aligned to the instruction already present across the District. They were relieved to know that a carefully thought-out implementation plan is already well underway.

Music Van

Our students enjoyed another visit from the New West Symphony Music Van last week. The children gained hands-on experience with an extensive variety of instruments as they rotated between the brass, woodwinds, strings, and percussion sections. Students are becoming very good at identifying specific instruments just from hearing the sound each one produces. Our before/after-school chorus and instrumental music programs have begun and we are already looking forward to a winter performance.

Oak Hills Botanical Society

An eager group of fifth grade volunteers has already begun to prepare our garden for the new growing season. The team explored the garden and green house, collected pumpkin seeds, onions, and yams, and tasted fresh tomatoes with a touch of basil. The team is currently preparing the raised planters, which involves removing an old weed barrier and moving 15 cubic yards of organic material into the beds by hand. Each year the Botanical Society thinks about the lessons learned from last year's garden and consults with our expert, Dr. Knight, about what we might do this year to improve. This is proving to be a highly educational and challenging team effort.

Art Instruction

We are very excited to be offering Art Instruction this year at Oak Hills. Thanks to the generous support of Friends of Oak Park Schools, and our Oak Hills PTA, we have been able to schedule regular art classes for every grade level. We interviewed several applicants and were most impressed by Melanie Katzner. She taught a demonstration lesson for us at the beginning of the school year, in which she demonstrated a thorough understanding of art instruction and how to make it engaging while covering important grade-appropriate principles. Classes will be scheduled weekly for two grade levels per trimester. This will maintain continuity of projects better than following a once-a-month schedule for each grade-level all year long. We are looking forward to seeing our students develop their artistic abilities.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: October 15, 2013

SUBJECT: Monthly Board Report

Back-to-School Night

Back-to-School Night was held on September 10 for all grade levels. Discovery Kindergarten, Kindergarten, 1st and 2nd grades made their presentations at 7:30. A short, but informative half hour parent meeting at 7:00 was held in the Multipurpose Room prior to our lower grade classroom presentations at 7:30. The principal welcomed the parents and talked about the value of parental involvement at Red Oak Elementary School. PFA president, Juli Harris and Lynn Edwards spoke about the value and purpose of the Parent Faculty Association. Deborah King spoke about the elementary school counseling services. Throughout the night, teachers made presentations individually in their classrooms and also as a grade level group in our Multi-purpose Room and library. All the presentations at Back-to-School night were well attended by parents. The superintendent and various school board members also made classroom visitations.

Spirit Assemblies

Our first monthly Spirit Assemblies were held on September 18 and 19. The Spirit Assemblies recognize those students who best embodied the targeted positive monthly character traits. A new student body leadership team ran the assemblies and gave out the awards.

School Site Council

Our School Site Council met for the first time this school year on September 9. We had one new faculty member, and two new parent members. Our SSC purpose statement was reviewed and the bylaws were passed out. New additions to our staff were introduced, enrollment reviewed and the work that was done this summer to improve our facilities was explained. Leaders were selected to report, record and lead our SSC.

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL

DATE: OCTOBER 15, 2013

SUBJECT: MONTHLY SCHOOL REPORT

Special Interests Clubs at MCMS are up and Running! From Movies to Chess, to Art and Recycling and Fitness—Clubs, sponsored by MCMS Staff are engaging students during lunch.

Make-up Picture Day October 3rd: A chance for students who have enrolled since September and faculty and staff to have their pictures taken.

“Challenge Success” at Stanford University, Oct. 4, 5: MCMS has entered into a partnership with “Challenge Success.” A Team of eight administrators, teachers, counselors, student and parent will participate in the workshop held at Stanford University to examine our school climate and explore ways of targeting areas for improvement, including reducing school stress.

Internet Safety Assemblies and Community Chat, Friday October 11, 2013: Officer Steve DeWarms, from the Bay area, returned to MCMS with valuable information regarding safe internet use, how to spot and/or respond to on-line predators, cyber bullying, Geotagging and other highly relevant issues. Student assemblies were in the morning and the Community Chat is 12 noon in the faculty lounge.

MCMS 8th Grade GATE Students Document the 5th grade Santa Cruz Island October 11 and 18 2013: MCMS Students accompanied the 5th graders, mentoring them, as well as putting together a project about the Island by documenting their hiking adventure. Students are using this experience to demonstrate their work “thinking like a naturalist, marine biologist” etc. They will share this project with the MCMS community later in the school year.

Astrocamp Information Night: October 16th in the Gym: Parent/student information night about the upcoming trip.

Great California Shake Out October 17, 2013: MCMS will review Emergency Procedures during this State-wide event. The MCMS Student Safety Squad has been instrumental in helping us prepare our supplies.

MCMS Goes to Mt. SAC October 18th: Many thanks to our Coaches along with parents, for coordinating 6th-8th graders to compete in this year’s event. Good Luck, everyone!

Catalina Information Night: October 24th at: 6:30 in the Gym: Parent information night about the upcoming trip.

First ASB Dance of the Year October 25, from 5:30-8:00: ASB sponsors the first in a series of hugely popular school dances.

Astrocamp Curricular Trip October 30-November 1st: 8th graders are led by science teachers Marta Graves and Roger Newell and assisted by parent chaperones as they explore physical science in the mountains of Idyllwild.

Thank you to Counselors, Dianne Large and Carol Bailey and Jeremy Rogers for visiting each 6th grade Humanities class this month, reviewing safe behavior and school resources at school to help ensure that students have a part in creating a successful year and a positive school climate.

Congratulations to MCMS for participating again in the 2013 Heal The Bay Event: On September 21st – International Coastal Clean Up Day, MCMS students, parents and science teacher Cindy Ligeti helped to clean up the coastal environment.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education
FROM: Kevin Buchanan, Principal, Oak Park High School
DATE: October 15, 2013
SUBJECT: Monthly Board Report

Back to School Activities

OPHS held a very successful back to school night with a great turnout and I received many very positive comments from parents about teachers who did a great job of showcasing what students will be learning in their classes this year. The overall consensus was that students can be successful and teachers and staff will provide the support to students who need it.

ASB held a very spirited Back to School rally. Club week was held in the Pavilion and the students were out in force with all sorts of clubs ranging from Beekeeping to Operation Smile.

NEW STUDENT LUNCHEON

Advanced Peer Counselors invited all new students to a luncheon on the great lawn over two days in September. Freshmen enjoyed Tony's pizza on the first day, and sophomores through seniors gathered on the second day.

NATIONAL MERIT SCHOLARSHIP PROGRAM

This year, in addition to the five OPHS seniors selected as Semi-finalists for the 2013 National Merit Scholarship Program, sixteen students were also recognized as National Merit Commended Scholars. Semi-finalists represent the top 1% of each state's high school seniors, and Commended Scholars the top 3%.

COLLEGE KNOWLEDGE NIGHT

Oak Park High School is participating in the organization of an evening of workshops ranging from financial aid and essay writing, to the application process of public and private colleges and universities for parents and students at Calabasas High School October 16. College Knowledge Night is a collaborative effort of the Parent Faculty Clubs of Calabasas, Oak Park, and Agoura High Schools.

OPHS MAC REPRESENTATIVE

We are currently reviewing several student applications for the position of representative to the MAC through an application process that includes a written statement of intent and interview. The selected student will be in the position in time for the October MAC meeting and will be chosen based on his or her understanding of school and community issues and their commitment to improvement on both fronts.

SAFE SCHOOL AMBASSADORS

OPHS Safe School Ambassadors will hold their annual Kick-Off event on October 23, and promises to be a very positive start to this year's program.

SCHOOL SAFETY

We have focused our attention this October on school safety with several activities including a full review of our safety and disaster procedures. OPHS will participate in the Great Shake Out on October 17 by coordinating a full Drop and Cover along with an evacuation. OPHS is also hosting a Disaster Preparedness Expo on Saturday, October 26th in conjunction with the Church of Jesus Christ of Latter Day Saints. The Principal's message in the PFC newsletter this month is also devoted to emergency preparedness and procedures.

Homecoming

This year's Homecoming Dance theme is The Great Gatsby and the football team (4-1) will host Santa Paula High in our first league game. Our new marching band will perform at half-time along with a fireworks display.

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Stewart McGugan, Director of Alternative Education

DATE: October 15, 2013

SUBJECT: Monthly Board Report

BOTH SCHOOLS

CAHSEE

Both schools are currently working on finishing up CAHSEE testing for students who have yet to pass either the Math or English parts of the exam. We had a total of about 35 students take either one of the tests.

OAK VIEW HIGH SCHOOL

LOCK DOWN DRILL

We held our first safety drill of the school year and it was a lock down drill. It was held on September 19th at 10:15 am. It went extremely well. We had several students outside of their normal classroom or in different rooms during the drill. This really tested our teachers and students on proper procedures regarding what to do during a drill. During the drill, teachers, students and the office manager must remain inside and are not to open the door to anybody. Mr. McGugan goes outside immediately to make sure there are no kids out wondering the campus. Once the sweep of the campus is completed and all musters are in, the drill is called.

BENCH MARKS

Every year our teachers complete reading, writing and math benchmarks with all students. This was an all day event, except for the last hour of the day, which was geared towards our Thursday sports, walking, and community service groups. We will give these exact same tests at the end of the 1st semester for early graduates and at the end of the year for our remaining students.

CLEAN TEEN TEAM

We are going on our first "Clean Teen Team" field trip to Freebirds restaurant. This trip is reserved for our students who have made the decision to be drug free. Not all students participate, but of the students who did, we are taking 13 students on October 4th. All of the students are looking forward to getting a free burrito on OVHS. This process is also a good opportunity for me to speak with those students who do not pass the drug test. They willingly participate to take the test, knowing they will not pass. I see this as a solid icebreaker for me to bridge the discussion about why they are using drugs and to see if I can help them.

THURSDAY SPORTS/WALKING/COMMUNITY SERVICE

Every Thursday we have an hour of sports, walking, or community service. Mr. McManus, Mr. McGugan and Mr. Rogers run the sports (football, kickball, etc.) program, while Mrs. Liepman runs the walking group and Mrs. Allen runs the community service group. My favorite photo to date comes from one of our community service days, where we painted the Oak Park Unified School District sign (see picture below).



OAK PARK INDEPENDENT SCHOOL

FIRE DRILL

OPIS conducted its first safety drill (fire drill) of the year on October 1st, which was at the same time as the Red Oak Elementary fire drill. Our teachers, staff and parents did a great job. It was very nice to see the parents get up immediately when asked and play their role. It was also very nice to see the elementary students in action and to witness how orderly, quiet and respectful they all behaved. I was very impressed by the discipline of the young students at Red Oak.

FIELD TRIPS

We have had two field trips so far. First, we went to the Regan Library. We had over 50 students participate in this field trip. I was told that this was the biggest turnout we have ever had. Our second field trip was held on October 1st, at the Moorpark Zoo. I spoke to a couple parents and they were happy that they went.

I have asked all middle school students who would like to take part in a Leadership opportunity to accompany the Brookside 5th graders on a field trip to Santa Cruz Island on Friday, October 18th. Once on the island, our group will discover the island with a docent from Island Packers. This is a great chance to learn the history of the island. When OPIS goes on this same trip on February 11th, our middle school students will be able to teach other OPIS students and families what they have learned.

NEW CAMERA ID CARD SYSTEM

OPIS was part of a group of schools that received a new camera ID Card System. This will help in several ways to enhance our ability to keep track of students and their books that they have checked out. It will also help with campus safety for our side of the campus as well as help Red Oak.

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified School District Board of Education

FROM: Kim Gregorchuk, Director, Oak Park Neighborhood School

DATE: October 15, 2013

SUBJECT: Monthly Board Report

Oak Park Neighborhood School is off to a great start for this school year. We are completely full with 18 students every day in Room 16. In Room 17 we have 19 students on Monday, Wednesday and Friday and 18 students on Tuesday/Thursday. This leaves a total of three spaces for any special needs students that may qualify during this school year.

Our parents are very involved this year, already hosting a baked goods and T-Shirt sale which raised over \$300. They have cleaned up our garden boxes and meeting with the children and teachers this week to determine what they want to plant for the winter.

The Parent Advisory Board has decided on March 29, 2014 for our biggest fundraiser—The Winter Carnival. We will have snow this year, games, activities, booths, and a silent auction. The Carnival will be from 10:00 a.m. to 2:00 p.m. and we hope you will be able to come by.

The children have been very busy learning the school routines and expectations; with toileting being the biggest challenge. The teachers are working on that as well as introducing basic skills and concepts. Many of the younger children are already recognizing their written name and able to identify the primary colors.

All in all, this is shaping up to be a wonderful year with inquisitive, busy children and helpful, appreciative parents. We are eager and excited to work with this wonderful group of children and parents.

Respectfully Submitted;

Anthony W. Knight, Ed.D.
Superintendent